

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON
13 MAY 2026 AT 7.00 PM IN ROXBYP COMMUNITY CENTRE**

Parish Councillors: Cllr P Farmery (Chair), Cllr M Elwes, Cllr R Lockwood, Cllr P Maw,
Cllr. M Verran

Ward Councillor: Cllr E Marper, Cllr R Ogg, Cllr H Rowson

Parish Clerk: J Curtis

26/27 – 9 To consider the annual Internal audit report 2025-26

Internal Audit – Recommendations

The internal auditor had approved and signed off the audit and provided the following recommendation: that the Parish Council adopt a **Complaints Procedure Policy** to support the effective handling of formal complaints received from members of the public regarding council operations and services.

26/27 – 10 External audit:

- a. Approval of Annual Governance Statement 2025-26 - **Approved**
- b. Approval and signature relating to the Accounting Statements 2025-26
Approved
- c. To consider and approve Certificate of Exemption 2025-26 - **Approved**
- d. Agree dates for public notice for period of exercise of public rights to 2025-26
Approved

26/27 – 11 Finance reports

- a. To receive updates regarding finance and agree payments for 2025-26 -
Approved
- b. To review and approve the financial risk assessment - **Approved**
- c. To review and approve the asset register - **Approved**

26/27 – 12 To review and approve the Insurance policy with Clear Councils - **Approved**

26/27 – 13 Declarations of interest

- a. To record declarations of interest by any member of the council in respect of the items listed below. Members declaring interests should identify the item and type of interest being declared. **None**
- b. To note dispensations given to any member of the council in respect of the agenda items listed below. **None**

26/27 – 14 To receive the minutes of the meeting held on 11 March 2026 for approval

The minutes of the meeting held 11 March 2026 were accepted as a true record and signed by the Chair.

Proposed: Cllr Lockwood Seconded: Cllr Elwes

26/27 – 15 Ward Councillor Reports

Waste & Recycling – Update on New Collection Arrangements

The old red bins were gradually being collected as part of the transition to the new waste-management scheme. The revised arrangements for the brown bins now allow **food waste**, placed in **biodegradable bags**, to be deposited alongside garden waste. Brown bins will be **emptied weekly**.

Cans may be placed in the **red bins**, along with **plastic bags**. **Shredded paper** may be disposed of in plastic bags but **must not be deposited loosely**.

A grant is available to support the **disposal of heating oil**, and the application form can be accessed online.

Planning Matters – Roxby Landfill Site and Rail Sidings

Biffa had submitted revised plans seeking to extend the operational life of both the Roxby Landfill Site and the Roxby Rail Sidings. These applications will be considered by committee. (Reference: Item 26/27 – 20 Planning Matters)

Speed Limit & Monitoring – Brackenholmes Road

There had been no further updates regarding the proposed 30mph speed limit or ongoing concerns about speeding on Brackenholmes Road. A speed monitor was currently in place at the corner, although members noted that this location made it

impossible for vehicles to reach excessive speeds, limiting the usefulness of the data collected.

Public Transport – Connect2 On-Demand Service

The new Connect2 on-demand bus service for residents was reported to be working well. The Clerk had received a poster advertising the service and would arrange for it to be uploaded to the Parish Council website.

Armed Forces Day – Normanby Hall, 20 June 2026

Armed Forces Day will take centre stage at the new Armed Forces Festival at Normanby Hall Country Park, giving the event a larger venue and a clearer focus. The festival will take place on 20 June 2026.

Conesby Data Centre Campus – Consultation Event

Rivington Energy intends to develop an **AI data centre campus** off Normanby Road, Scunthorpe. The proposed project, known as the Conesby Data Centre Campus, would comprise state-of-the-art data centres partly powered by a purpose-built on-site solar farm. As part of their community engagement, the developer had hosted a private preview session for elected members and nearby Parish Councils on Tuesday 12 May 2026, at Central Community Centre, Scunthorpe – **Member Feedback** - Cllr Verran had attended the consultation event. He expressed concerns that a significant proportion of the surrounding agricultural fields could become covered with solar panels as part of the proposed development.

- 26/27 – 16 Update for Landfill Site
Refer to ward councillors report item 26/27 – 15 and 26/27 - 20
Ward councillors agreed that it would be beneficial to approve the planning applications to get the job finished. If the Rail sidings closed then all the inert materials would have to be transported to site by road.
- 26/27 – 17 Open space management - To receive reports on:
i) Flytipping
There had been a significant reduction in flytipping recently
ii) Dogfouling
Cllr Lockwood reported that he had mowed the Trods the previous week and noted that the area was heavily affected by dog fouling.
- 26/27 – 18 Update on Village image:
i) Roxby: Cllr Farmery and a resident had tidied the flowerbed on the corner of West Street and A1077 and a neighbour had taken the rubbish to the tip.
ii) Dragonby – no report
- 26/27 – 19 To receive an update on the Play Park
i) In April broken glass had been found near the wooden climbing frame, and Cllr Verran had removed all of it to ensure the area was safe for users.
ii) Update on cutting back the hedge along the path from North Street
The clerk had received a response from the resident, who agreed he would cut back the hedge.
iii) Playground Maintenance – Broken Springer Ride
One of the springer rides was reported as broken. The spring had detached completely, leaving part of the base protruding through the safety matting. Cllr Verran had been unable to find a company able to carry out the repair. If a suitable contractor cannot be identified, the mounting pad will need to be removed. The clerk would make enquiries to see if the ride could be repaired.

- iv) Update on grant application for resurfacing under the slide and springers
Grant Funding – Offer Letter & Project Implications - The grant offer letter had been received and now required signing to formally accept the award.
Members noted that the issue with the broken springer ride could delay the commencement of the planned works.
- v) To review and approve the contract for the annual playground inspection SLA
Councillors agreed to renew the contract with North Lincs Council.

26/27 – 20 Planning Matters

PA/2026/523: Planning permission to vary condition 6 of WD/2006/0411 to extend the life of Roxby Landfill Site to allow landfilling to continue until 10 May 2034, restoration by 10 May 2041 and for all items to be removed from the site by 10 May 2041 (EIA development) – Not yet determined

PA/2026/524: Planning application to vary condition 2 of application PA/2022/1293 (variation of application PA/2019/830) namely to extend the life of Roxby Rail Sidings to align with the proposed dates for the adjacent Roxby Landfill Site until 10th May 2041 – Not yet determined

After discussion, parish councillors agreed both planning applications should be supported to complete the works.

26/27 – 21 Roads

- i) To discuss the condition of roads in Roxby
The road surface on West Street was still in poor condition. Fewer cars were being parked along the road, which had eased access slightly. The Clerk had written to residents requesting that they cut back the conifer hedge; however, no action had been taken to date.

26/27 – 22 Councillors Reports:

- i) Parish councillors

- a) Cllr Verran reported on two meetings he had attended:

H2 East Pipeline – Consultation Update

Cllr Verran had attended a meeting regarding the H2 East Pipeline, a consultation on the proposed hydrogen pipeline route from Immingham to Newark-on-Trent, hosted by Cadent, who own and maintain the gas network in Lincolnshire. The project aims to supply hydrogen to major industrial consumers along the east coast, including the Immingham/Killingholme industrial complex and British Steel. The proposed route would pass via Brigg and then towards Scunthorpe South East, and it is not expected to have any impact on Roxby. Cllr Verran had obtained a brochure providing further details.

NATs Meeting – Police & Community Safety Update

A short meeting was held, with many apologies received and only eight attendees present, including Cllr Ralph Ogg (Chairman), the NLC secretary, and two police representatives.

- The main issue discussed was the increasing number of young men riding quad bikes, causing a nuisance in several areas. Police also reported one incident involving a knife used in a threatening manner. They are keen to track the movements of those involved and asked that any information be forwarded to them.
- He raised again the question of parking on grass verges, noting concerns previously expressed by the grass-cutting contractor and the presence of ornamental signs in the village indicating a £100 fine for verge parking.

- Cllr Ogg acknowledged that this is a problem in other areas and agreed to look into it. Helene Rowson had provided an example of a by-law sign currently used in Crosby. The next NATs meeting will take place on 8 July in Winteringham.

- b) Cllr Lockwood had received several complaints about missed bins on Brackenholmes Road on waste collection days. Cllr Marper would report the matter and asked the clerk to email her any further complaints.

vi) Clerk's reports/Correspondence

1. Environment Agency and Drainage Board Monthly Updates

- The clerk would put the notices on the website.
- Clerk Training – Website Editing

The Clerk asked whether the Parish Council would fund a one-hour training session on how to edit the website, at a cost of £40, to be met from the training budget. **Approved**

2. NLC Demand Responsive Transport service, Connect2

The clerk would put the poster on the website

3. NLC Community Grants – In Bloom 2026 Still awaiting the offer letter

4. Lincolnshire Folk Tales Project <https://lincolnshirefolktalesproject.com/> by Rory Waterman

Dragonby Dragon Project – Request for Parish Council Approval

Professor Waterman had contacted the Clerk seeking the Parish Council's approval to include the Dragonby Dragon in his latest project. He intends to apply for funding from the Arts and Humanities Research Council (AHRC) and wishes to develop the work in a fully collaborative manner, ensuring it reflects local preferences. The proposal would involve adding a subtle feature to existing signage, with a digital map running alongside physical signs to identify the location of the Dragon, noting that no signage currently exists near the feature.

Professor Waterman also expressed interest in including audio clips featuring local people talking about the Dragonby Dragon as part of the project.

Councillors raised no objections, and the Clerk would inform Professor Waterman that he had the Parish Council's approval.

26/27 – 23 Items for inclusion on next meeting's agenda
The usual items

26/27 – 24 To review and approve dates of the ordinary Parish Council meetings for 2026/27
Proposed dates: 8 July, 2 Sep 26, 11 Nov 26, 27 Jan 27 and 24 Mar 27
The date of the annual parish meeting followed by the annual meeting of the parish council will be 12 May 2027 - **Approved**
Action: Cllr Verran would arrange the room bookings with the Community Centre.

26/27 - 25 Date and time of next meeting
8 July 2026 at 7.15pm

The Council will consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the following items to be discussed

26/27 – 26 Staff Payments

- To authorise payment of Clerk's salary and expenses

Meeting closed at 8.58 pm