

ROXBY-CUM-RISBY PARISH COUNCIL
THE ANNUAL PARISH COUNCIL MEETING WILL BE HELD ON
WEDNESDAY 13 MAY 2026 AT 7.15 PM IN ROXBY COMMUNITY CENTRE

AGENDA

- 26/27 – 1 Apologies
- 26/27 – 2 Election of Chair and signing of the Chair's Declaration of Acceptance of Office
- 26/27 – 3 Election of Vice-Chair
- 26/27 – 4 Election of Other Officers and Committee Representatives
- Personnel Committee
 - NATS Representative
- 26/27 – 5 To confirm all Councillors have reviewed their Declarations of Interest
- 26/27 – 6 To review and approve the appointment of an Internal Auditor for the 2025-26 audit
- 26/27 – 7 To review and approve the standing orders/financial regulations/code of conduct
- 26/27 – 8 To review and approve the following policies:
- Adult Safeguarding Policy
 - Child Protection Policy
 - Data Protection Policy
 - Equality and Diversity Policy
 - Health and Safety Policy
 - Information Technology Policy
 - Personnel Committee Terms of Reference
 - Disciplinary Policy and Procedure
 - Grievance Policy and Procedure
- 26/27 – 9 To consider the annual Internal audit report 2025-26
- 26/27 – 10 External audit:
- a. Approval of Annual Governance Statement 2025-26
 - b. Approval and signature relating to the Accounting Statements 2025-26
 - c. To consider and approve Certificate of Exemption 2025-26
 - d. Agree dates for public notice for period of exercise of public rights to 2025-26
- 26/27 – 11 Finance reports
- a. To receive updates regarding finance and agree payments for 2025-26
 - b. To review and approve the financial risk assessment.
 - c. To review and approve the asset register.
- 26/27 – 12 To review and approve the Insurance policy
- 26/27 – 13 Declarations of interest
- a) To record declarations of interest by any member of the council in respect of the items listed below. Members declaring interests should identify the item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 26/27 – 14 To receive the minutes of the meeting held on 11 March 2026 for approval
- 26/27 – 15 Ward Councillor Reports
- 26/27 – 16 Update for Landfill Site

- 26/27 – 17 Open space management - To receive reports on:
i) Flytipping
ii) Dogfouling
- 26/27 – 18 Update on Village image:
i) Roxby:
ii) Dragonby
- 26/27 – 19 To receive an update on the Play Park
i) Keeping the park clean
ii) Update on cutting back the hedge along the path from North Street
iii) Update on grant application for resurfacing under the slide and springers
iv) To review and approve the contract for the annual playground inspection SLA
- 26/27 – 20 Planning Matters
PA/2026/523: Planning permission to vary condition 6 of WD/2006/0411 to extend the life of Roxby Landfill Site to allow landfilling to continue until 10 May 2034, restoration by 10 May 2041 and for all items to be removed from the site by 10 May 2041 (EIA development)
PA/2026/524: Planning application to vary condition 2 of application PA/2022/1293 (variation of application PA/2019/830) namely to extend the life of Roxby Rail Sidings to align with the proposed dates for the adjacent Roxby Landfill Site until 10th May 2041
- 26/27 – 21 Roads
i) To discuss the condition of roads in Roxby
- 26/27 – 22 Councillors Reports:
i) Parish councillors
ii) Clerk's reports/Correspondence
- Environment Agency and Drainage Board Monthly Updates
- NLC Demand Responsive Transport service, Connect2
- NLC Community Grants – In Bloom 2026
- Lincolnshire Folk Tales Project <https://lincolnshirefolktalesproject.com/> by Rory Waterman
- 26/27 – 23 Items for inclusion on next meeting's agenda
- 26/27 – 24 To review and approve dates of the ordinary Parish Council meetings for 2026/27
Proposed dates: 8 July, 9 Sep 26, 11 Nov 26, 27 Jan 27 and 24 Mar 27
- 26/27 - 25 Date and time of next meeting

The Council will consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the following items to be discussed

- 26/27 – 26 Staff Payments
- To authorise payment of Clerk's salary and expenses

Mrs Jo Curtis
Clerk, Roxby-cum-Risby Parish Council
5 May 2026