

ROXBY CUM RISBY PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 11 MARCH 2026 AT 7.15 PM IN ROXBY COMMUNITY CENTRE

PRESENT

Parish Councillors: Cllr P Farmery (Chair), Cllr M Elwes, Cllr R Lockwood,
Ward Councillors: Cllr E Marper
Parish Clerk: J Curtis

25/26 – 75 APOLOGIES

Cllr P Maw, Cllr R Ogg, Cllr H Rowson, Cllr M Verran, Cllr C Webster

25/26 – 76 DECLARATIONS OF INTEREST

a) To record declarations of interest by any member of the council in respect of the items listed below. Members declaring interests should identify the item and type of interest being declared.

None

b) To note dispensations given to any member of the council in respect of the agenda items listed below. **None**

25/26 – 77 TO RECEIVE THE MINUTES OF THE MEETING HELD ON 5 JANUARY FOR APPROVAL

The minutes of the meeting held 5 January 2026 were accepted as a true record and signed by the Chair.

Proposed: Cllr Farmery

Seconded: Cllr Lockwood

25/26 – 78 WARD COUNCILLOR'S REPORT

Roxby Landfill Site – Planning Application PA/2025/1074

Cllr Marper reported that planning application PA/2025/1074 — seeking to extend the operational life of the adjacent Roxby Landfill Site to allow landfilling to continue until 10 May 2037, with restoration and removal of all items from the site by 10 May 2042 — had been refused. As a result, the site owners will need to identify an alternative means of fulfilling the terms of their agreement to complete the landfill and deliver its restoration as a country park.

Fly-Tipping on Brackenholmes Lane

A resident of Roxby had recently reported a particularly severe incident of fly-tipping on Brackenholmes Lane, which included glass and posed a hazard to motorists. The waste has since been cleared by a resident of Appleby who regularly litter-picks in the local area. Members discussed the possibility of installing CCTV to deter future incidents. Cllr Marper agreed to enquire about the feasibility of such measures and whether any funding might be available to support the installation of cameras.

Energy Appliances

As of February 2026, the scheme was in its final stages with only a limited number of low-energy appliances remaining. Eligible households were being encouraged to apply while supplies were still available.

25/26 – 79 GOVERNANCE AND FINANCIAL MATTERS

To receive updates regarding finance and agree payments

i) The finance report was tabled and **approved**

PAYMENTS

Opening balance **£10465.01**

JANUARY

05/01/2026 Barton Mowing December maintenance 264.00

FEBRUARY

10/02/2026	Kyanite	Invoice 9237	74.88
10/02/2026	Barton Mowing	January Maintenance	270.00

RECEIPTS

None

Closing balance £9856.13

*The payments and receipts ledger reconciles with the bank statement
as at 28 February 2026*

VIRGIN MONEY CLUB & SOCIETIES CURRENT ACCOUNT

Opening balance at 1 January 2026	£10465.01
<u>Add receipts</u>	£0.00
<u>Less payments</u>	
January payments	264.00
February payments	<u>344.88</u>
Closing balance as at 28 February 2026	£9856.13

- ii) To receive and approve forthcoming payments for this period
Purchase of portable SSD for file back up
The Clerk submitted a request to purchase a portable SSD to provide additional protection for backing up parish council files. At present, the Clerk is relying on an external hard drive due to the council laptop becoming unreliable and running slowly. Councillors **approved** the purchase of the portable SSD.
- iii) In accordance with Assertion 10, which is a new requirement added to the 2025/26 Annual Governance and Accountability Return (AGAR), it is mandatory that parish and town councils demonstrate robust digital and data compliance. It requires that the parish council adopts a robust IT Policy to confirm the use of secure, official, council-owned domains for emails and websites, comply with the UK GDPR/Data Protection Act 2018, and meet website accessibility standards. The clerk had emailed councillors a draft IT Policy for consideration with a view to adopting the policy at the Annual Parish Council meeting in May.

25/26 – 80 **LANDFILL SITE**

See ward councillor's report 25/26 – 78

25/26 – 81 **OPEN SPACE MANAGEMENT - TO RECEIVE REPORTS ON:**

- i) Flytipping - Cllr Webster had submitted a report of the numerous incidents of fly-tipping to during December, January and February, which had been reported to North Lincolnshire Council. He had also researched the advantages and disadvantages of installing rural CCTV to deter fly-tipping and had submitted his findings to members. Following discussion, Cllr Marper agreed to enquire about the feasibility of such measures and whether any funding might be available to support the installation of cameras.
- ii) Dogfouling – Only a few incidents at the moment
- iii) Risk Assessments on public benches – Cllr Lockwood had carried out the risk assessments on the benches and passed them to the clerk.

25/26 – 82 VILLAGE IMAGE

- i) Roxby
Noticeboard – Cllr Lockwood and Dave Farmery had installed in the new noticeboard on North Street, which had been purchased with a Community Grant from North Lincs Council.
- ii) Dragonby – nothing to report

25/26 – 83 TO RECEIVE AN UPDATE ON THE PLAY PARK

- i) Keeping the park clean - Cllr Verran had carried out a visual inspection of the playground on 7 March and noted that the hedges had been trimmed and the grass cut. There was evidence, in the form of large footprints, that youngsters had attempted to walk up both slides, and a few small indents were observed on one slide, possibly caused by a heavy object. However, there were no sharp edges or immediate safety concerns. Cllr Verran will continue to monitor the situation over the coming months to assess whether the damage worsens.
- ii) Grant Application Play area surfacing - The Clerk had submitted an application to North Lincolnshire Council’s Community Grant Scheme to replace the surfaces beneath the pedestal slide and two springers. Three quotes were provided: Kompan at £6,589.72; Wicksteed at £8,138.46; and two options from Streetscape — resin-bonded Fibrefall at £7,106 and wetpour at £6,530.

25/26 – 84 PLANNING APPLICATIONS

- i) To discuss the notification of a consultation announced for Cadent’s H2East Pipeline Humber to Nottinghamshire.

A series of in person events had been organised in local communities as well as public webinars during March. Responses to the consultation must be received by no later than 14th April 2026. However, Cllr Marper reported that the proposed route for the pipeline would not directly affect Roxby.
- ii) PA/2025/1074: Planning permission to vary condition 6 of WD/2006/0411 to extend the life of the adjacent Roxby Landfill Site to allow landfilling to continue until 10th May 2037, restoration by 10th May 2042 and for all items to be removed from the site by 10th May 2042 (EIA Development)

Discussed under Ward Councillor’s report 25/26 - 78
- iii) PA/SCO/2026/254: Proposal: EIA scoping request, reference M250055 relating to the re-opening and reclamation of the dormant Conesby Quarry for inert and non-hazardous landfill – For reference and noting,

25/26 – 85 ROADS

- i) **Condition of Roads in Roxby** - Members noted several areas requiring attention:
 - A large pothole on Cringlebeck.
 - Two large potholes just past the S-bends on the A1077.
 - Numerous potholes along the full length of Brackenholmes Road and the causeway.
- ii) **Road Closure – South Street**
Residents of Roxby had received notification from Anglian Water that part of South Street would be closed to allow essential works to be carried out.
- iii) **Speed Monitoring on Brackenholmes Road** Speed monitoring on Brackenholmes Road had not yet been carried out. Cllr Marper agreed to make enquiries.

25/26 – 86 PARISH COUNCILLORS
Cllr Lockwood had received a request for ice warning signs to be installed near the duck pond on Brackenholmes Road. The road can become hazardous in winter due to the natural spring freezing over.
The roof of the bus shelter had come loose during recent high winds. Cllr Lockwood agreed to carry out the repair.

25/26 – 87 CORRESPONDENCE
The Environment Agency had emailed to say that they would be sharing monthly updates containing information on key topics that may be relevant to our communities. This month’s topic was dredging and desilting.

- 25/26 – 88 ITEMS FOR INCLUSION ON THE NEXT PARISH COUNCIL MEETING AGENDA**
- i) Reports: Ward councillors and parish councillors,
 - ii) Governance and Finance report
 - iii) Landfill site
 - iv) Fly-tipping
 - v) Dog fouling
 - vi) Village image
 - vii) Roxby
 - viii) Dragonby
 - ix) Playing field
 - x) Planning applications
 - xi) Roads
 - xii) Correspondence

25/26 – 89 DATE AND TIME OF NEXT PARISH COUNCIL MEETING
Wednesday, 13 May 2026
Annual Parish Meeting – 6.45 pm
Annual Parish Council Meeting 7.15 pm

The Council will consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the following items to be discussed

- 25/26 – 90 Staff Payments**
- To authorise payment of Clerk’s salary and expenses
APPROVED FOR PAYMENT

MEETING CLOSED 8.15 pm