

ROXBY CUM RISBY PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 5 JANUARY 2026 AT 7.15 PM IN ROXBY COMMUNITY CENTRE

PRESENT

Parish Councillors: Cllr P Farmery (Chair), Cllr M Elwes, Cllr R Lockwood, Cllr P Maw,
Cllr M Verran,

Ward Councillors: None

Parish Clerk: J Curtis

25/26 – 59 APOLOGIES

Cllr E Marper, Cllr H Rowson, Cllr C Webster

25/26 – 60 DECLARATIONS OF INTEREST

a) To record declarations of interest by any member of the council in respect of the items listed below. Members declaring interests should identify the item and type of interest being declared.

Cllr Lockwood Item 25/26 – 66: Update on Village Image – i) grass cutting contracts – Renew the Contract for cutting the PROWs

b) To note dispensations given to any member of the council in respect of the agenda items listed below. **None**

25/26 – 61 TO RECEIVE THE MINUTES OF THE MEETING HELD ON 12 NOVEMBER 2025 FOR APPROVAL

The minutes of the meeting held 12 November 2025 were accepted as a true record and signed by the Chair.

Proposed: Cllr Maw

Seconded: Cllr Verran

25/26 – 62 WARD COUNCILLORS REPORT

No report

25/26 – 63 GOVERNANCE AND FINANCIAL MATTERS

To receive updates regarding finance and agree payments

i) The finance report was tabled and **approved**

PAYMENTS		Opening balance	£13131.81
NOVEMBER			
03/11/2025	ERNLLCA	Training	12.00
03/11/2025	HMRC	Income tax	49.80
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03/11/2025	Barton Mowing	October maintenance	264.00
03/11/2025	J Curtis	salary/expenses	461.06
18/11/2025	North Lincs CCL	playground inspection	129.74
24/11/2025	HMRC	Income tax	49.80
24/11/2025	Kyanite	annual maintenance fee	163.19
24/11/2025	Earth Anchors	Noticeboard	808.74
28/11/2025	Phoenix	payroll charges	19.80
28/11/2025	The RBL	poppy wreath	20.00
28/11/2025	Barton Mowing	November maintenance	264.00
DECEMBER			
30/12/2025	Phoenix	payroll charges	19.80
30/12/2025	HMRC	income tax	49.80
30/12/2025	J Curtis	salary Nov/Dec	461.06
30/12/2025	Roxby Church	donation	500.00

RECEIPTS

03/11/2025	VM card	interest	0.19
24/11/2025	Amazon	refund for mirror	50.60
05/12/2025	NLC	grant for noticeboard	605.00

Closing balance £10465.01

*The payments and receipts ledger reconciles with the
bank statement as at 31 December 2025*

VIRGIN MONEY CLUB & SOCIETIES CURRENT ACCOUNT

Opening balance at 1 November 2025		£13131.81
Add receipts		<u>£655.79</u> £13787.60
<u>Less payments</u>	November payments	2291.93
	December payments	<u>1030.66</u>
		<u>3322.59</u>
Closing balance as at 31 December 2025		£10465.01

- ii) To receive and approve forthcoming payments for this period - approved
- iii) Clerk to give an update on matters attended to since November meeting

25/26 – 64 **LANDFILL SITE**

Cllr Verran had attended the Open Day at the landfill site, which unfortunately was poorly attended. He reported he had found it very interesting.

25/26 – 65 **OPEN SPACE MANAGEMENT - TO RECEIVE REPORTS ON:**

- i) Flytipping – Cllr Elwes had reported a few incidents to NLC
- ii) Dogfouling – Cllr Maw reported an increase on South Street since Christmas.
- iii) Risk Assessments on public benches – Cllr Lockwood asked the clerk to send him the paperwork and he would carry out the risk assessments ready for the March meeting.

25/26 – 66 **VILLAGE IMAGE**

- i) Roxby
 - Grass cutting contracts
 - Rick's Grass and Tree Care were keeping their prices for 2026 the same for cutting the verges and weed spraying. Councillors agreed to setting up a new contract for 2026 **Approved**
 - The contract with Barton Mowing had been agreed and signed for 2026 **Approved**
 - R Lockwood confirmed the price for cutting the PROWs in 2026 would be the same as 2025 ie £150 per cut. Councillors agreed to renewing the contract. **Approved**
 - The noticeboard for North Street had been delivered and the grant of £605 had been received from North Lincs Council
- ii) The clerk had contacted a resident in Dragonby about having a key to the noticeboard. Unfortunately, she has moved away from the village.

25/26 – 67 TO RECEIVE AN UPDATE ON THE PLAY PARK

- i) Keeping the park clean - Cllr Verran regularly inspected the park emptying the waste bins and picking up litter. He recommended giving some of the play equipment a good power wash, in the Spring, to remove the green algae.
- ii) Replacing the surfaces under the pedestal slide and 2 springers. Three quotes had been obtained, Kompan £6589.72, Wicksteed £8138.46 and two from Streetscape for resin bonded fibrefall £7106 and wetpour £6530.
- iii) Grant application - The clerk will start the process of applying for a grant.

25/26 – 68 PLANNING APPLICATIONS

- i) PA/2025/1587: Application to determine if prior approval is required for a proposed agricultural building for the storage of machinery and a general-purpose store Walk House Farm, Roxby, Scunthorpe, DN15 9RE – no objections
- ii) PA/2025/1337: Planning permission for change of use of agricultural store to car mechanic's workshop at Walk House Farm, Roxby, DN15 9RE - withdrawn
- iii) PA/2025/1074: Planning permission to vary condition 6 of WD/2006/0411 to extend the life of the adjacent Roxby Landfill Site to allow landfilling to continue until 10th May 2037, restoration by 10th May 2042 and for all items to be removed from the site by 10th May 2042 (EIA Development) – A clear explanation was given for the need to extend the planning application in order for the infill to be completed, capped and landscaped. No decision as yet.

25/26 – 69 ROADS

- i) To discuss the condition of roads in Roxby
At the corner of Brackenholmes and South Street the surface is breaking up. There are numerous potholes along the full length of Brackenholmes Road. There is a large pothole on Cringlebeck.

25/26 – 70 PARISH COUNCILLORS

Cllr Lockwood reported seeing quad bikes on the back of a recovery vehicle parked on the A1077. Quad bikes and motorcross bikes are often seen in Sheffield woods between Roxby and Dragonby. He would give the NATs team a call to make them aware.

Cllr Verran referred to the site meeting held in October at the duck pond on Brackenholmes to discuss the 30mph sign and possible measures to reduce speeding. It will be put on the agenda for the March meeting.

25/26 – 71 CORRESPONDENCE

The Royal British Legion are changing their name to the Royal British Veterans' Enterprise.

The next Town and Parish Liaison meeting is 8 January 2026. Cllr Verran would attend.

25/26 – 72 ITEMS FOR INCLUSION ON THE NEXT PARISH COUNCIL MEETING AGENDA

- i) Reports: Ward councillors and parish councillors,
- ii) Governance and Finance report
- iii) Landfill site
- iv) Fly-tipping
- v) Dog fouling
- vi) Village image
- vii) Roxby
- viii) Dragonby
- ix) Playing field
- x) Planning applications
- xi) Roads – speed limit on Brackenholmes
- xii) Correspondence

25/26 – 73 DATE AND TIME OF NEXT PARISH COUNCIL MEETING

Wednesday, 11 March 2026 at 7.15 pm.

The Council will consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the following items to be discussed

25/26 – 74 Staff Payments

- To authorise payment of Clerk’s salary and expenses
APPROVED FOR PAYMENT

MEETING CLOSED 8.15 pm