

ROXBY CUM RISBY PARISH COUNCIL

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON
12 NOVEMBER 2025 AT 7.15 PM IN ROXBY COMMUNITY CENTRE**

PRESENT

Parish Councillors: Cllr P Farmery (Chair), Cllr M Elwes, Cllr P Maw, Cllr M Verran,
Ward Councillor: Cllr E Marper

Parish Clerk: J Curtis

25/26 – 44 APOLOGIES

Cllr R Lockwood, Cllr R Ogg, Cllr H Rowson, Cllr C Webster

25/26 – 45 DECLARATIONS OF INTEREST

- a) To record declarations of interest by any member of the council in respect of the items listed below. Members declaring interests should identify the item and type of interest being declared. **None**
- b) To note dispensations given to any member of the council in respect of the agenda items listed below. **None**

25/26 – 46 TO RECEIVE THE MINUTES OF THE MEETING HELD ON 10 SEPTEMBER 2025 FOR APPROVAL

The minutes of the meeting held 10 September 2025 with an amendment to **25/26 – 37** were accepted as a true record and signed by the Chair.

Proposed: Cllr Elwes

Seconded: Cllr Maw

25/26 – 47 GOVERNANCE AND FINANCIAL MATTERS

- i. To receive updates regarding finance and agree payments

PAYMENTS	Opening balance		£14653.79
SEPTEMBER			
10/09/2025	P Farmery	expenses – plants	78.83
OCTOBER			
13/10/2025	Barton Mowing	Invoice 6276	264.00
13/10/2025	R Lockwood	Invoice for cutting PROWs	570.00
13/10/2025	M Verran	expenses	46.79
21/10/2025	Amazon	Blind spot mirror	53.39
24/10/2025	R Cowling	Invoice 1902	276.00
24/10/2025	R Cowling	Invoice 1924	576.00
24/10/2025	C Barningham	Invoice 156	1365.60
			3230.71
RECEIPTS			
23/09/2025	NLC Grant	grass cutting	1415.00
03/10/2025	NLC Grant	In Bloom	293.73
		Closing balance	£13131.81

The payments and receipts ledger reconciles with the bank statement as at 31 October 2025

VIRGIN MONEY CLUB & SOCIETIES CURRENT ACCOUNT

Opening balance at 1 September 2025	£14653.79
Add receipts	£293.73
	£1415.00
Less payments	- £3230.71
Closing balance as at 31 October 2025	£13131.81

- ii. It was agreed to keep the precept at £10,000 for 2026/27.
- iii. The finance report was tabled and **approved**
- iv. Reference 24/25 – 83 – Councillors approved awarding St Mary's Church a donation of £500 towards general repairs. The clerk would arrange payment.

NOTE: At this point Cllr Marper asked if her report could be heard next as she had another commitment after this meeting. Councillors agreed.

25/26 – 54 Ward Councillors report:

- a. Cllr Marper reported the directional sign on the A1077 and the fingerpost on Risby Road had been reinstalled
- b. The Remembrance Day parade in Scunthorpe had been well attended.
- c. The next NATs meeting is 10 December at Roxby Community Centre. Cllr Farmery would attend.
- d. The NHS Diagnostic Centre is moving into the Elizabeth Quarter.
- e. There had been over 5000 applications for low energy appliances and a further 2000 requests had been received.

After giving her report Councillor Marper left the meeting at 7.51pm.

25/26 – 48 **LANDFILL SITE**

The amount of waste received at Roxby has reduced significantly. With the reduced inputs, it will not be possible to fill the site to the approved levels by the date required by the planning consent. To address this, Biffa has submitted a planning application - PA/2025/1074: Planning permission to vary condition 6 of WD/2006/0411 to extend the life of the adjacent Roxby Landfill Site to allow landfilling to continue until 10th May 2037, restoration by 10th May 2042 and for all items to be removed from the site by 10th May 2042 (EIA Development). The Parish Council had no objections because the landfill needed finishing. The next landfill liaison meeting was arranged for 10 December 2025.

25/26 – 49 **OPEN SPACE MANAGEMENT - TO RECEIVE REPORTS ON:**

- i) Flytipping – one on the causeway down to the Ancholme River, which is so heavy it needs machinery to lift it.
- ii) Dogfouling – Only a few findings since the last meeting.

25/26 – 50 **VILLAGE IMAGE**

- i) Roxby – The winter planting for the planters and tyres is looking good.
- ii) The noticeboard for North Street was due to be delivered by the end of this week.

25/26 – 51 TO RECEIVE AN UPDATE ON THE PLAY PARK

- i) Keeping the park clean – Cllr Verran had been inspecting the park and emptying the waste bins and picking up litter.
- ii) Replacing the surfaces under the pedestal slide and 2 springers. Two quotes had been obtained, one from Kompan and one from Wicksteed. The clerk would obtain another quote from Streetscape. The quotes will be presented at the meeting on 5 January to decide preferred supplier. The clerk will apply for a grant.
- iii) On 16th October Cllr Verran had attended a playground inspection training session, including theory as well as practical on-site inspection delivered by Streetscape. He had found it very useful. He pointed out that inspections should be recorded at each meeting. He offered to set up a list of all playground equipment, to record guarantee periods and manufacturers maintenance schedules and instructions for each piece of equipment.
- iv) The clerk pointed out that risk assessments of all assets should be carried out in March before the internal audit in April.

25/26 – 52 PLANNING APPLICATIONS

- i) PA/2025/1337: Planning permission for change of use of agricultural store to car mechanic's workshop at Walk House Farm, Roxby, DN15 9RE – no objections
- ii) PA/2025/1074: Planning permission to vary condition 6 of WD/2006/0411 to extend the life of the adjacent Roxby Landfill Site to allow landfilling to continue until 10th May 2037, restoration by 10th May 2042 and for all items to be removed from the site by 10th May 2042 (EIA Development) – no objections, it has to be finished.

25/26 – 53 ROADS

- i) The missing directional sign on the A1077 at Roxby corner had been reinstated
- ii) To discuss the condition of roads in Roxby
The junction at Cringlebeck is flooding again. The work on the dykes hasn't improved the problem.
The surface on West Street was breaking up and needed re-tarmacking. The blind spot mirror intended for the junction of East Street and North Street would have to be returned to the supplier because North Lincs Highways Department did not allow these mirrors to be erected on public highways.
- iii) Cllr Elwes reported that bikers were using the Trods. He was concerned that pedestrians would get hurt. It was suggested installing motor bike blockers. The clerk would write to Highways.

25/26 – 54 Parish councillors

Cllr Verran mentioned the hedge on the footpath to the playground.
Cllr Maw referred to the Leylandii trees on West Street.
The clerk would write to the residents concerned.

25/26 – 55 CORRESPONDENCE

The Clerk had received a poster from Neighbourhood Action Team which will be placed on the Noticeboards and website. The clerk would try and find a Dragonby resident willing to have the key to their new noticeboard to keep it up to date.

The clerk suggested obtaining another key for the noticeboard as a back-up.

25/26 – 56 ITEMS FOR INCLUSION ON THE NEXT PARISH COUNCIL MEETING AGENDA

- i) Reports: Ward councillors and parish councillors,
- ii) Governance and Finance report
- iii) Landfill site
- iv) Fly-tipping
- v) Dog fouling
- vi) Village image
- vii) Roxby
- viii) Dragonby
- ix) Playing field
- x) Planning applications
- xi) Roads
- xii) Correspondence

25/26 – 57 DATE AND TIME OF NEXT PARISH COUNCIL MEETING

Monday, 5 January at 7.15 pm.

The Council will consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the following items to be discussed

25/26 – 58 Staff Payments

- To authorise payment of Clerk’s salary and expenses
APPROVED FOR PAYMENT

MEETING CLOSED 8.40 pm