

ROXBY-CUM-RISBY PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 4 SEPTEMBER 2024 IN ROXBY COMMUNITY CENTRE**

PRESENT: Cllr P Farmery (Chair), Cllr M Elwes, Cllr R Lockwood, Cllr M Verran,
Clerk: J Curtis

24/25 - 47 Apologies for absence
Cllr E Marper, Cllr R Ogg, Cllr C Webster

24/25 - 48 Declarations of interest
a) To record declarations of interest by any member of the council in respect of the items listed below. Members declaring interests should identify the item and type of interest being declared.

Item 24/25-51 ii) Cllr Lockwood submitted an invoice for £570 for cutting the PROWs in May, July and September 2024 as per the N Lincs grass cutting contract.

b) To note dispensations given to any member of the council in respect of the agenda items listed below. **None**

24/25 - 49 The minutes of the meeting held 10 July 2024 were accepted as a true record and signed by the chair.

Proposed: Cllr Farmery Seconded: Cllr Lockwood

24/25 - 50 Matters arising from the minutes not covered by Agenda **None**

24/25 - 51 Governance and Financial Matters
i) To receive updates regarding finance

PAYMENTS		Opening balance	£10204.54
JULY			£
11/07/2024	J Curtis	May and June Salary and expenses	406.74
17/07/2024	Brigg Garden Centre	plants	46.00
22/07/2024	ICO	Data protection certificate	<u>35.00</u>
			487.74
AUGUST			
16/08/2024	R Cowling	1618 grass cutting July	252.00
16/08/2024	Barton Mowing	5589 grass cutting July	<u>251.00</u>
			503.00
RECEIPTS			
02/07/2024	North Lincs Council	Grass cutting contract	1415.00
05/08/2024	Card07VM	Cashback	<u>0.16</u>
			1415.16
		Closing Balance	10628.96

The payments and receipts ledger reconciles with the bank statement as at 31 August 2024

Virgin Money current account opening balance at 1 JULY 2024	10204.54
<u>Add receipts</u>	
02/07/2024 North Lincs Council Grass cutting contract	1415.00
Bank card cash back	0.16
<u>Less payments</u>	-990.74
Closing balance as at 31 AUGUST 2024	<u>£10628.96</u>

- ii) To approve payments for this period - **APPROVED**
 J Curtis Salary and expenses July and August
 HMRC Income tax July and August

Members were also asked to approve the purchase of a poppy wreath and 12 crosses for the Remembrance Day service in November. This requires approval as the next meeting is 13 November (after the event) **Approved**

- iii) Adapting the new financial regulations to Roxby Parish Council's needs –
 The clerk had adapted the new financial regulations to suit the requirements of Roxby Parish Council and sent them to Councillors to read and report back any errors/recommendations prior to the November meeting when members will be asked to approve the final version. In the meantime, the draft financial regulations would be put on the website.
- iv) Clerk to give an update on matters attended to since July meeting
 - a. Update on Community Governance Review
 The Governance Scrutiny Panel agreed a draft recommendation at its meeting on 6 August 2024 that the number of councillors be changed from 8 to 6. If approved the change would come into effect from the ordinary election on 6 May 2027.
 - b. The external auditor had accepted the Certificate of Exemption for the 2023/24 audit.
 - c. An invitation to Winterton's Civic Service on 13 October. Cllr Farmery would attend.

24/25 - 52 Update for the NLGEP group
 The Secretary of State for Energy Security and Net Zero has decided to extend the statutory deadline for this application once again. The final decision has been put back to 18 October 2024.

24/25 - 53 Update for Landfill Site
 James Harrison, site manager had moved to another role within the business. Mike Lamming, the new site manager had sent out the August residents' update, which was now on the PC website.

24/25 - 54 Open space management - To receive reports on

- i) Flytipping
 There has been an increase in reports including the remains of a cannabis farm. The online reporting system is not working. Jobs are being closed before completion.
- ii) Dogfouling – not too bad at present. The new dog poop signs are still to be received from North Lincs Council. The clerk would make enquiries.

24/25 - 55 Update on Village image:

- i) Roxby – church bench. Cllr Elwes would purchase the bench and have it installed before Remembrance Day in November.
 The bus shelter had been repaired and Dave Farmery had offered to paint the bus shelter.
- ii) Dragonby – noticeboard. Cllr Lockwood would install it.
- iii) To consider applying to the Government Community Payback scheme to assist with projects in the parish.
 The clerk explained how the scheme worked. Members agreed it could be a good way to get jobs done around the village. She would send the link to Cllr Verran.

- 24/25 - 56 To receive an update on the Play Park:
- i) Path – Members agreed to look at the possibility of using the Government Community payback scheme to move the path.
 - ii) Keeping the park clean
An inspection had not been carried out for a long time and a resident had volunteered to empty the litter bin as it was overflowing. Members discussed the need to reinstate monthly risk assessments on the play equipment as a priority, empty the bin regularly, and keeping the park clean. Cllr Lockwood offered, in the next few weeks, to compile a list of the play equipment and what needs to be checked on each piece.
- 24/25 - 57 Update on Planning Matters
- i) PA/2024/129 - Proposed Roxby Solar Farm – not yet determined.
- 24/25 - 58 Roads
- i) Potholes - North Street - FS642012880 – a hole had appeared due to a small cover missing.
The clerk had received an update from NLC that appropriate action will be taken.
 - ii) Update on missing fingerpost on Risby Road - FS636679822
Cllr Rowson would chase as it was over a year since it had been first reported.
- 24/25 - 59 Councillors Reports:
- i) Ward councillors – Cllr Rowson spoke about the Government’s consultation on major changes to planning rules that would see the number of houses built in North Lincolnshire each year almost double, farmland used for houses and the development of more wind and solar schemes in the countryside. She sent the link to the online survey to the clerk to forward to members and encouraged them to have their say.
Cllr Waltham would be visiting China to negotiate keeping steelmaking in Scunthorpe.
 - ii) Parish councillors
Cllr Farmery had received a letter from Roxby Community Centre trustees requesting a donation towards repairs to the building.
Cllr Verran also indicated that the church was fundraising to repair the church roof.
- 24/25 - 60 Items for inclusion on next meeting’s agenda
- i) To discuss whether Roxby Parish Council was able to donate to Roxby Community Centre repairs and church roof repairs.
 - ii) Replacing the bus shelter.
 - iii) Budget setting
 - iv) Feedback from the Community Payback Scheme.
- 24/25 - 61 Date and time of next meeting
Wednesday, 13 November 2024 at 7.15pm

The Council will consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the following items to be discussed

- 24/25 - 62 Staff Payments
- To authorise payment of Clerk’s salary and expenses