

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 2024” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2024

Prepared by (Name and Role):

Date: 11/04/2024

	£	£
Balance per bank statements as at 31/3/24:		
Virgin Money	<u>12,896.13</u>	12,896.13
Petty cash float (if applicable)		-
Less: any unpresented payments as at 31/3/24 (enter these as negative numbers)	-	
Cheque number	-	
	<hr/>	-
Add: any un-banked cash as at 31/3/24	-	
	<hr/>	-
Net balances as at 31/3/24 (Box 8)		<u><u>12,896.13</u></u>