

**ROXBYP-CUM-RISBY PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.15 PM  
ON WEDNESDAY 10 JANUARY 2024 IN THE ROXBYP COMMUNITY CENTRE**

**PRESENT:** Cllr P Farmery; Cllr M Elwes; Cllr R Lockwood; Cllr M Verran; Cllr C Webster  
Ward Councillor: Cllr R Ogg  
Clerk: J Curtis

**Public Participation**

One member of the public attended

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2023/125 Apologies for absence  
Cllr M Earp, Cllr E Marper, Cllr H Rowson

2023/126 Declarations of interest  
a) To record declarations of interest by any member of the council in respect of the items listed below. Members declaring interests should identify the item and type of interest being declared. **None**  
b) To note dispensations given to any member of the council in respect of the agenda items listed below. **None**

2023/127 To receive the minutes of the meeting held on 8 November 2023 for approval

Proposed: R Lockwood

Seconded: M Verran

The minutes of the meeting held 8 November 2023 were accepted as a true record and signed by the Chair.

2023/128 Matters arising from the minutes not covered by Agenda  
None

2023/129 Ward Councillors report  
Cllr Ogg reported problems with flooding due to the amount of rainfall in recent weeks. A lot of water had flowed off the fields causing a property on Top Road, Winterton to be affected. The dyke on South Street, Roxby had overflowed. Cllr Lockwood had cleared the gullies of leaves and debris to allow the surface water to run off. The Trods had also flooded. Letters had been written to the Environment Agency about maintaining water courses but little had been achieved. Unfortunately, it is a landowner's responsibility to clear dykes on their land. On a positive note, the corner at Cringlebeck no longer flooded because the landowner had cleared the dykes on his land down to the Ancholme.

2023/130 Finance reports  
i) To receive updates regarding finance and approve payments - **Approved**

**PAYMENTS Opening balance** **£18782.48**

NOVEMBER			£
09/11/2023	Royal British Legion	Inv HCH19 006	41.00
09/11/2023	HMRC	Income tax October	43.00
09/11/2023	R Lockwood	grass cutting PROWs	190.00
09/11/2023	J Curtis	Salary and expenses Sept and Oct	381.25
13/11/2023	Barton Mowing	October monthly maintenance	229.50
30/11/2023	Kyanite Consulting	annual maintenance to January 2025	158.44
30/11/2023	Finding Fitness	monkey challenge climbing wall	<u>5700.00</u>
			6743.19

DECEMBER  
01/12/2023 – 31/12/2023 No transactions shown for this period

## RECEIPTS

### NOVEMBER AND DECEMBER

10/11/2023	North Lincs Council	refund of overpayment for playground inspection	117.74
<b>Closing balance</b>			<b>£12157.03</b>

***The payments and receipts ledger reconciles with the bank statement as at 31 December 2023***

## VIRGIN MONEY CLUB & SOCIETIES CURRENT ACCOUNT

Opening balance at 1 November 2023		18782.48
<u>Add receipts</u>	N Lincs Council refund	£117.74
		+117.74
		18900.22
<u>Less payments</u>	November Invoices	-6743.19
	Closing balance as at 31 December 2023	<b><u>£12157.03</u></b>

### ii) PAYMENTS AWAITING APPROVAL - Approved

10/01/2024	J Curtis	Salary and expenses November & December Including back pay from 1 April 2023	495.93
01/12/2023	Barton Mowing	Invoice 5285 grass cutting November 23	229.50
30/12/2023	Barton Mowing	Invoice 5314 grass cutting December 23	229.50
21/12/2023	Phoenix Accountancy	Invoice 5026 payroll April to December	59.40
01/01/2024	HMRC	Income tax November 23	25.60
01/01/2024	HMRC	Income tax December 23	<u>46.20</u>
			1085.95

- 2023/131 To consider revised Community Emergency Plan  
The clerk was updating the plan and would report back at the March meeting.
- 2023/132 Update for the NLGEP group  
No further meetings had taken place. The Secretary of State had been given an extension to 15 March whether to approve the project. Item to remain on the agenda.
- 2023/133 Update for Landfill Site  
No complaints of smells. Next meeting was scheduled for May.
- 2023/134 Fly-tipping  
Several occurrences of fly-tipping at Sawcliffe, Dragonby, Brackenholmes and Cringlebeck had been reported. The fly-tipping at the sheep pen had been removed. Cllr Webster had reported oil drums full of waste oil left on the Warren to Paul Harling at North Lincs Council. They would be removed as soon as a vehicle was available. The fly-tipping on Brackenholmes would also be removed.
- 2023/135 Dogfouling  
No reports
- 2023/136 Village image:  
i) Roxby  
Signage re littering:  
Cllr Verran had surveyed the signage in the village as follows:
- South Street: one - 'ornamental verge' sign; two - 'Clean it up' dog fouling signs; one - 'Thoughtless dog owner we're watching you' broken sign by the dog litter bin.

2023/29

Signed ..... Dated .....

- North Street: six 'ornamental verge' signs, four 'Clean it up' dog fouling signs, plus another 'Thoughtless dog owner we're watching you' sign by the dog litter bin.
- West street (corner with South Street): one 'Clean it up' dog fouling sign.
- The 'ornamental verge' signs are well out of date, showing a fine of only £20.

The clerk would use this information to order some new signage from N Lincs.

The clerk would also order some litter picking bags and pickers.

It was noted that the fingerpost and road sign for Brackenholmes Lane were still missing even though Cllr Ogg had received notification that they had been replaced.

ii) Dragonby

- Nothing to report

iii) To consider applying for the community grant for sustainable planting

After discussion it was decided not to apply this time.

2023/137

Playing Field

- The Monkey challenge had been installed on 13 November 2023 and invoice paid.
- The community grant application for new playground equipment had been successful. The amount awarded was based on the quote from Kompan for £15,167. The offer letter needs to be signed by the Chair and Clerk and sent back to N Lincs Council within 28 days. The clerk would contact Kompan to place the order.
- Cllr Lockwood reported the path into the playground was very slimy. He suggested asking a local resident who has a jet washer if he would be able to jet wash the full length of the path.
- Cllr Farmery had not received a key to the new lock on the gate between the playground and churchyard. She would ask Barton Mowing to supply one.
- It was noted that the playground should be closed for one day on 1 February each year as a condition of right of way by the church. The clerk would ask Cllr Earp to close the park.

2023/138

Planning applications

Planning Application PA/2023/1787 Planning permission for the removal of existing pre-fabricated detached single garage and the erection of a detached double garage, 57 North Street, Roxby, Scunthorpe, DN15 0BL – Roxby Parish Council support had been submitted on the planning portal.

2023/139

Roads

The potholes on West Street and Brackenholmes still hadn't been repaired.

The pot holes on Brackenholmes near the duck pond were very bad. Cllr Elwes had informed the landowner nearby that it would help if the dykes were cleared to reduce surface water running onto the road. Cllr Ogg would speak with Mick Johnson at NLC.

2023/140

Clerk and Councillors Reports:

i) Clerk

- Update on grass cutting contracts for 2024.  
The current contractor had informed the clerk of an increase of £25 per cut for 2024, that is from £185 in 2023 to £210 per cut for 2024. Based on 9 cuts that equates to £225 per annum. Councillors agreed to accept the quote as the quality of his work was very good. The clerk would inform him.

2023/29

Signed ..... Dated .....

- ii) Parish Councillors  
Cllr Webster had spoken to a local resident to ask if he had reported to N Lincs Council that he had needed to use sand bags to protect his property during the recent flooding in Roxby. Unfortunately, he hadn't so it was not recorded.

2023/141 Items for inclusion on next meeting's agenda

- i) Ward councillor's report
- ii) Finance report
- iii) Community Emergency Plan
- iv) Planning applications
- v) Dog fouling
- vi) Village image:
  - a. Roxby
  - b. Dragonby
- viii) Playing field
- ix) Roads
- x) Flytipping
- xi) Update for the NLGEP group
- xii) Update on Landfill site
- xiii) Reports: clerk, parish councillors

**The Council will consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the following items to be discussed**

2023/123 Staff Payments

- To authorise payment of Clerk's salary and expenses **Approved**

2023/124 Date of next meeting is 13 March 2024 at 7.15pm in the Roxby Community Centre.

Meeting closed at 8.35pm.