

ROXBY CUM RISBY PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
8 MARCH 2023 AT 7.15PM IN THE METHODIST CHAPEL SCHOOLROOM**

PRESENT

Parish Councillors: S Smaza (Chairman); P Farmery (Vice-Chairman); R Lockwood; M Verran
Parish Clerk: J Curtis
Ward Councillor: J Lee

2023/19 APOLOGIES

C Ross, M Earp, C Webster

2023/20 DECLARATIONS OF INTEREST

S Smaza – village hall trustee
M Verran – invoice for room hire

2023/21 TO RESOLVE MINUTES OF THE LAST MEETING

RESOLVED: The minutes of the meeting held 11 January 2023 were accepted as a true record.

Proposed: P Farmery

Seconded: R Lockwood

2023/22 MATTERS ARISING NOT COVERED BY THE AGENDA

None

2023/23 FINANCE REPORTS

i) To receive updates regarding finance and agree payments.

HSBC PAYMENTS**Paid out by BACS**

03.01.23	Transfer to Virgin Account	2137.31
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Bank Charges

21.01.23	December 2022	Fee for maintaining account	8.00
21.02.23	January 2023	Fee for maintaining account	8.00

HSBC ACCOUNT BALANCES AS AT 28 FEBRUARY 2023**Community Account**

Balance as at 28 February 2023:	30.98
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Business Money Manager

Balance as at 28 February 2023:	0.00
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Total HSBC balances as at 28 February 2023:	<u>30.98</u>
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The net balances reconcile to the receipts and payments ledger, as follows

Community Account

Opening balance 1 January 2023	2137.31
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<u>Add receipts:</u> Transfer from savings account	4046.98
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<u>Less payments by BACS:</u> Paid into Virgin Account	6137.31
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<u>Less payments by DR:</u> Bank charges from 31 Dec to 27 February 2023	<u>16.00</u>
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Closing balance as at 28 February 2023	<u>30.98</u>
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Signed Dated
Chairman

Business Money Manager

Opening balance 1 January 2023	4046.98
<u>Add receipts:</u> Bank interest	<u>0.00</u>
<u>Less transfer of funds to Community Account:</u>	4046.98
Closing balance as at 28 February 2023	<u>0.00</u>

Proposed: Mike Verran
The accounts were **approved**

Seconded: R Lockwood

An invoice of £72.00 for 6 x room hire 2022/23 at £12 per session payable to Epworth and Scunthorpe Methodist Circuit was presented for payment.

Proposed: M Verran

Seconded: R Lockwood

It was noted that the cost per session was increasing to £15 in financial year 2023/24. –
Approved

ii) Clerk's salary and travel expenses were approved for payment – **Resolved**

iii) Changing banks

As agreed at the January meeting, the money in the HSBC Business Money Management account was transferred to the Virgin Money. A small amount is left in the HSBC current account to cover bank charges until the accounts are closed.

2023/24 UPDATE FOR THE NLGEP GROUP

Residents had raised concerns about potential noise and light pollution from the proposed site at Flixborough, especially from residents located directly across the river. Some test drilling had taken place and the results were awaited. Cllr Smaza informed members he would be leaving the group in May and asked if anyone was interested in replacing him. Cllr Verran would remain a member of the group.

2023/25 LANDFILL SITE

The final capping of Cell 13 was due to be completed in a few months before starting Cell 14. There had been few smells and the Environment Agency had not issued any fines recently. The plastic sheeting covering the cells which can be seen from the road will eventually be removed before landscaping begins.

2023/26 DOGFOULING

This had not been a problem lately; however, Cllr Farmery had seen some today on North Street, which she would remove.

2023/27 UPDATE ON SOLAR2 FARM NEAR ROXBY

Leaflets had been delivered to residents in Roxby inviting them to an open day on 16 March at the Methodist Chapel. It was an opportunity to hear about the draft plans for the proposed solar farm before the planning application was submitted in Spring 2023.

Signed Dated
Chairman

2023/28 VILLAGE IMAGE

- i) Roxby
- War memorial clock – the clerk had contacted community grants for an update on the funding application. A letter was due to be sent out after 14 March, which would confirm whether funding had been granted.
 - Spring in Bloom – Cllr Farmery and the clerk had been to Brigg Garden Centre and bought plants, compost, and a small greenhouse to store the plants in before planting was possible. The clerk would reclaim £201.12 excl. VAT from Community Grants.
- ii) Dragonby
War memorial plaque in St Marys church in remembrance of the Drinkall brothers from Dragonby who were killed during WW2. In the absence of Cllr Webster this item was deferred until the next meeting.

2023/29 PLAYING FIELD

The clerk had written to Cllr J Reed about applying for a grant to replace some of the playground equipment and was waiting for a response.

2023/30 PLANNING APPLICATIONS

PA/2022/1829 Planning permission to convert existing farm buildings into seven dwellings Roxby Grange Farm, North Street, Roxby, DN15 0BN - NOT YET DETERMINED

The Parish Council had added their concerns about the speed limit and access to the site on the planning application on the North Lincs planning site. Cllr Lee had not heard when it would go before committee.

PA/2022/956 Planning permission to construct an agricultural irrigation reservoir land north of Risby Road, Appleby – WITHDRAWN

2023/31 ROADS

- i) A few potholes had been filled on Brackenholmes Lane but others had been left.
- ii) The puddle on North Street opposite the church remained a problem. Cllr Lee would report it again.
- iii) Reference was made to the natural springs that break out near the duck pond on Brackenholmes Lane when it rains. Someone keeps reporting them to the Water Board as a burst water pipe.
- iv) The fingerpost at the end of Brackenholmes Lane on Risby Road had been removed but not replaced. Cllr Lee would report it.
- v) A lorry had recently overturned on the A1077 spilling its load of animal feed on the road. The lorry had been recovered but the animal feed had been left.

2023/32 MEDIA: FACEBOOK/WEBSITE

Nothing to report.

2023/33 CORRESPONDENCE –

- i) The clerk had received an invoice from ERNLLCA for 2023/24 membership – **Approved for payment.**
- ii) Received email asking for support in promoting The Great British Spring Clean 2023 campaign taking place from 17 March to 2 April. Cllr Farmery regularly takes a bag out with her and collects litter.
- iii) Email from Campaign to Protect Rural England (CPRE) about signing up for the best kept village competition. Decided not to.

Signed Dated
Chairman

2023/34 FLOODING IN ROXBY – UPDATE

Nothing further to report. The road surface was poor on Brackenholmes corner where it tends to flood. Cllr Lee had submitted a report.

2023/35 REPORTS:i) Clerk

The clerk had booked Brian Brooks to conduct the internal audit for 2022-2023 financial year.

The clerk informed councillors that there was a funding fair organised by VANL taking place at the Baths Hall on 29 March 2023. She intended going to find out if there were any suitable funding opportunities available for projects in Roxby.

ii) Parish Councillors

- Cllr Smaza had attended the online NATS meeting but had once again had connections problems. The Neighbourhood Action Team dealt with anti-social behaviour. Nothing new to report.
- Cllr Farmery intended checking the path on North Street where a wall had been built to replace a hedge. The clerk had reported it on the North Lincs self-service portal.
- The tree outside the Methodist Chapel had been crowned.

iii) Ward Councillors

Cllr JL reported on the following.

- At the budget meeting N Lincs Council confirmed there would be no rise in residents' Council Tax
- The official start of the election period for North Lincolnshire begins on 27 March 2023.
- There is a new fleet of refuse collection vehicles confirmed which will improve reliability and reduce carbon emissions for 7 new vehicles.
- Collection of rubbish dumped on Brackenholmes had been collected and on Warren Lane after discussions with Cllr Webster.

2023/36 ITEMS FOR INCLUSION ON THE ANNUAL PARISH MEETING AND ANNUAL PARISH COUNCIL MEETING AGENDAS**Annual Parish Meeting**

- i) Minutes of previous annual parish meeting 11 May 2022
- ii) Matters arising
- iii) Chairman's report
- iv) Open Forum

Annual Parish Council Meeting

- i) Election of Chairman and receive Declaration of Acceptance of Office
- ii) Election of Vice-Chairman and receive Declaration of Acceptance of Office
- iii) Apologies
- iv) Declarations of interest
- v) To receive the minutes of the meeting held on 8 March 2023 for approval
- vi) Matters arising from the minutes not covered by Agenda
- vii) To confirm all Councillors have reviewed their Declarations of Interest

Signed Dated

Chairman

- viii) To consider the annual Internal audit report 2022-23
- ix) Approval of Annual Governance Statement 2022-2
- x) Approval and signature relating to the Accounting Statements 2022-23
- xi) To consider and approve Certificate of Exemption 2022-23
- xii) Agree dates for public notice for period of exercise of public rights to 2022-23 accounts
- xiii) To receive updates regarding finance and agree payments for 2023-24
- xiv) To review and approve the financial risk assessment.
- xv) To review and approve the asset register.
- xvi) Review of BHIB Insurance policy
- xvii) Review of policies: standing orders/financial regulations/code of conduct
- xviii) Update for the NLGEP group
- xix) Update on Solar2 Farm
- xx) Landfill Site
- xxi) Dogfouling
- xxii) Village image:
- xxiii) Roxby
- xxiv) Playing Field
- xxv) Planning applications
- xxvi) Roads
- xxvii) Media: Facebook/Website
- xxviii) Correspondence
- xxix) Flooding in Roxby - update
- xxx) Reports: clerk, parish councillors, ward councillors
- xxxii) Agree dates of meetings for 2023-2024

2023/37 DATE OF ANNUAL PARISH MEETING AND ANNUAL PARISH COUNCIL MEETING

The annual parish meeting will start at 6.45 pm followed by the annual parish council meeting at 7.15pm on Wednesday 24 May 2023.

MEETING CLOSED 8.30 pm

Signed Dated

Chairman