

ROXBY CUM RISBY PARISH COUNCIL**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
11 JANUARY 2023 AT 7.15PM IN THE METHODIST CHAPEL SCHOOLROOM****PRESENT**

Parish Councillors: S Smaza (Chairman); P Farmery (Vice-Chairman); C Webster (Vice-Chairman);
M Earp; R Lockwood; M Verran

Parish Clerk: J Curtis

Ward Councillors: J Lee

The Chairman opened the meeting by saying a few words in memory of Peter Abbey who had recently passed away. In the past Peter had been a long serving member of the Parish Council as councillor, vice-chairman and chairman. He was also church warden at St Mary's Church and over the years he had dedicated his life to the village. He would be sadly missed. The Parish Council observed a minute's silence as a mark of respect.

2023/01 APOLOGIES

C Ross

2023/02 DECLARATIONS OF INTEREST

S Smaza – village hall trustee

2023/03 TO RESOLVE MINUTES OF THE LAST MEETING

RESOLVED: The minutes of the meeting held 9 November 2022 were accepted as a true record.

Proposed: P Farmery

Seconded: R Lockwood

2023/04 MATTERS ARISING NOT COVERED BY THE AGENDA

None

2023/05 FINANCE REPORTS

i) To receive updates regarding finance and agree payments.

HSBC PAYMENTS**Paid by BACS transfer from HSBC community Account**

04.11.22	Rick's Grass and Tree Care	192.00	grass cutting October
09.11.22	N Lincs Council 4005141	106.08	playground inspection
14.11.22	Barton Mowing	236.40	2 grass cuts and weed kill October
22.11.22	Kyanite Consulting	24.00	Inv. 7605 Biffa update
10.11.22	J Curtis	370.80	Salary September and October 2022
10.11.22	J Curtis	10.86	Travel expenses to/from Nov meeting
10.11.22	HMRC	39.80	Income Tax September
10.11.22	HMRC	39.80	Income tax October
24.11.22	The Royal British Legion	42.50	wreath and crosses for Remembrance Service
06.12.22	Kyanite Consulting	156.10	annual maintenance and hosting package

Bank Charges

21.11.22	October 2022	8.00	Fee for maintaining account
21.12.22	November 2022	8.00	Fee for maintaining account

Signed by Chairman Date

HSBC ACCOUNT BALANCES AS AT 31 DECEMBER 2022**Community Account**

Balance as at 31 December 2022: 2137.31

Business Money Manager `

Balance as at 31 December 2022: 4042.72

Total HSBC balances as at 31 December 2022: 6180.03***The net balances reconcile to the receipts and payments ledger, as follows*****Community Account**

Opening balance 1 November 2022 3371.65

Add receipts: 0.00Less payments by BACS: 1218.34Less payments by DR: Bank charges from 31 October to 30 December 2022 16.00Closing balance as at 31 December 2022 2137.31**Business Money Manager**

Opening balance 1 September 2022 4042.72

Add receipts: Bank interest 0.00Closing balance as at 31 December 2022 4042.72**VIRGIN MONEY CLUB & SOCIETIES CURRENT ACCOUNT****PAYMENTS****To Pay**

11.01.23	J Curtis	287.80	Net Salary November
11.01.23	J Curtis	198.20	Net Salary December
11.01.23	J Curtis	<u>10.79</u>	Travel expenses mtg 11 January 2023
		496.79	Total salary payments and expenses
11.01.23	HMRC	65.40	November Income tax
11.01.23	HMRC	43.00	December Income tax
11.01.23	Barton Mowing	968.40	2 grass cuts and hedge cut

The net balances reconcile to the receipts and payments ledger, as follows**Current Account**

Opening balance at 1 November 2022 6868.61

Add receipts bank transfer from HSBC 31.08.2022 150.00Less payments none 0.00Closing balance as at 31 December 2022 7018.61Councillor approved all invoices for payment - **Resolved**ii) Clerk's salary was approved for payment – **Resolved**iii) Changing banks – savings account

The clerk had informed North Lincs Council of the change of bank for receipt of the precept and any North Lincs Council grant payments. She had yet to transfer the money in the HSBC Business Money Management account across to a Virgin Money Savings account.

Signed by Chairman Date

It was agreed to move the money from the HSBC Business Money Management Savings Account over to Virgin Money. The clerk was in the process of opening a savings account with Virgin Money.

2023/06 UPDATE FOR THE NLGEP GROUP

The chairman had little to report. He informed councillors about an information event taking place on Saturday at the pavilion in Burton. It was an opportunity to meet with a group that provides information packs to help other groups that are against plans to develop Green Energy Parks. The ward councillors were also hoping to attend. Planning had recently gone in at North Lincs Council but there was nothing to report.

2023/07 LANDFILL SITE

100 pins wells were being drilled in the next 2 weeks. Due to rail strikes there was a reduction in the amount of waste going in. The level crossing on the Bridleway was now open. PA/2022/1293 had been approved.

2023/08 DOGFOULING

PF had not seen any recently.

2023/09 TO APPROVE AMENDMENTS TO THE SAFEGUARDING ADULTS AND SAFEGUARDING CHILDREN'S POLICIES

The adult safeguarding policy and child protection policy needed updating to reflect the changes to North Lincolnshire Council's model documents in regard to maintenance of records and e-safeguarding. The clerk had emailed the policies to councillors prior to the meeting to highlight the changes. Cllr Farmery agreed to be the designated protection person on both policies and the clerk would be the main contact and deputy designated safeguard person.

The next review would be January 2024

Councillors approved the policies - **Resolved**

2023/10 VILLAGE IMAGE

i) Roxby

- War memorial clock – renewing wire ropes for clock weights. The clerk was in the process of applying for a community grant to help with the cost of repairs. However, in order to qualify for funding the clock must be owned by the PC. The clock had been purchased by public subscription after the First World War to become the war memorial. CW had been doing some research to try and ascertain who had ordered the clock from Potts of Leeds in the 1920s. He had contacted Smith of Derby, who had purchased Potts of Leeds in 1934, to ask if they had any record. Unfortunately, they had been unable to help. The clock was listed on the Parish Council's asset register and the community grant team had agreed to accept this as proof of ownership. Biffa had contributed £150 towards repairs.
- Cllr Farmery mentioned that there were 2 clockmakers advertised in the Out and About magazine. She would give their contact details to the clerk.
- Cllr Webster had an album of photos of the church clock when it was repainted and regilded in 2014. The clerk would copy the photos to save electronically.
- Grass cutting contract for 2023. Although the clerk had sent out tenders to several local companies only the current contractors had responded. Rick's Grass and Tree Care for the grass verges. The rate per cut had increased from £160 per cut to £185 per cut, which was well within NLC's grant. Richard Lockwood's rate of £150 per cut for the PROWs remained the same as 2022.

Signed by Chairman Date

The members agreed they had been satisfied with the quality of workmanship in 2022 and decided to award the contract for grass verges to Rick's Grass and Tree Care and PROWs to R Lockwood.

- Spring in Bloom – the Chairman signed the letter of acceptance for the grant of £247. All claims must be completed by 28 February.
- Cllr Farmery asked Cllr Lockwood if he had any more tyres, which could be used to heighten the planters.

ii) Dragonby

There was a War memorial plaque in St Marys church in remembrance of the Drinkall brothers from Dragonby who were killed during WW2. It was a framed paper plaque on the wall in the church. A resident of Dragonby had attended the Remembrance Day service to lay two crosses in remembrance of the brothers. He asked if it was possible to have a more permanent tribute in the church and information about the brothers put on the website. Cllr Webster informed him that it would cost £60 to access war records. Cllr Verran suggested trying Ancestry.co.uk and offered to assist Cllr Webster after the meeting.

2023/11 PLAYING FIELD

Cllr Earp had chosen some equipment from the Kompan catalogue, which councillors has approved. The clerk would contact Kompan to get a quote for a goalpost incorporating a basketball hoop, various swings, frames and some rubber matting for under the swings. Once received she would use the quote to apply for grants.

2023/12 PLANNING APPLICATIONS

PA/2022/1829 Planning permission to convert existing farm buildings into seven dwellings Roxby Grange Farm, North Street, Roxby, DN15 0BN NOT YET DETERMINED

The Parish Council had added their concerns about the speed limit and access to the site on the planning application on the North Lincs planning site. Cllr Lee had not heard when it would go before committee.

2023/13 ROADS

- i) The puddle on North Street opposite the church remained a problem. Cllr JL would report it again.
- ii) The fingerpost at the end of Brackenholmes on the Risby Road had been knocked down. Cllr Lee would report it.
- iii) Cllr Farmery reported the surface on West Street was rough and breaking up outside numbers 5 to 7. Cllr Lee would report it.
- iv) Cllr Earp referred to the footpath outside 43 North Street, which was still in a poor condition from when the hedge was removed and a wall built. It had exposed where the Tarmac had been filled in many times over the years each time the hedge had been cut back so the footpath was now a mess. There were a few hedges in the village that needed cutting back.
- v) It was suggested that the grass verges might need trimming back. The clerk would ask the grass cutting contractor to check the verges.
- vi) Flytipping – Cllr Webster reported a couple of incidences. Black bags had been dumped on Mannaberg Way near Sawcliffe and tyres on the s-bend on the A1077

2023/14 MEDIA: FACEBOOK/WEBSITE

Nothing to report.

2023/15 CORRESPONDENCE – The clerk had received an email from Solar2 about holding a public consultation event in the village to share plans with residents before submitting the planning application. They wanted to book the methodist chapel meeting room. Cllr Verran would organise the room booking.

2023/16 FLOODING IN ROXBY – UPDATE

Cllr Lee said the situation was exactly the same as before because the problem of flooding was on private land. After the recent heavy rain, Cllr Verran said flooding was bad on his property. There was a concrete pipe in place to direct the water away but it was blocked. The water level in the pond was very high. Cllr Lee said she would submit a report.

2023/17 REPORTS:

- i) Clerk
Nothing further to report all items already covered.
- ii) Parish Councillors
The bus shelter on A1077, the litter bin was still missing. The clerk would report it again.
- iii) Ward Councillors
Cllr JL reported on the following.
- £30k had been allocated to the spring planting scheme. RcRPC had been awarded £247 for plants
 - NLC aim to be carbon neutral by 2030
 - NLC Children’s Services has been rated by OFSTED as outstanding in all categories with no areas for improvement, with inspectors citing an “exemplary” commitment to children. The council joins only four others nationally which have achieved the highest possible rating and marks 10 years of overall outstanding rating in North Lincolnshire.
 - The Dolly Parton Foundation has recently declared the NLC Imagination Library offering as the best in the world. The scheme has delivered an incredible 800,000 free books to the area’s under-fives, boosting communication and language skills. It had been noted that the children who receive the books perform better in school.
 - NLC were busy filling potholes – the new pothole machine was proving so successful they would possibly be getting another one.

2023/18 ITEMS FOR INCLUSION ON THE NEXT PARISH COUNCIL MEETING AGENDA

- i) Finance report
- ii) Banking
- iii) Dog fouling
- iv) Landfill site
- v) Village image:
 - i. Roxby
 - ii. Dragonby
- vi) Playing field
- vii) Planning applications
- viii) Roads
- ix) Media: Website/Facebook
- x) Correspondence
- xi) Flooding in Roxby
- xii) Reports: clerk, parish councillors, ward councillors

MEETING CLOSED 8.30 pm

Date of the next parish council meeting Wednesday 8 March 2023 at 7.15 pm.

Signed by Chairman Date