

**ROXBY CUM RISBY PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
14 SEPTEMBER 2022 AT 7.15PM IN THE METHODIST CHAPEL SCHOOLROOM**

**PRESENT**

Parish Councillors: S Smaza (Chairman); C Webster (Vice-Chairman); P Farmery (Vice-Chairman); M Earp, R Lockwood; M Verran

Parish Clerk: J Curtis

**2022/43 APOLOGIES**

Ward Councillors: J Lee, C Ross

**2022/44 DECLARATIONS OF INTEREST**

S Smaza – village hall trustee

R Lockwood payment of invoice and expenses see finance report 2202/47 i)

**2022/45 TO RESOLVE MINUTES OF THE LAST MEETING**

**RESOLVED:** The minutes of the meeting held 13 July 2022 were accepted as a true record.

Proposed: R Lockwood

Seconded: P Farmery

**2022/46 MATTERS ARISING NOT COVERED BY THE AGENDA**

None

**02022/47 FINANCE REPORTS**

i) To receive updates regarding finance and agree payments.

**HSBC PAYMENTS****Paid by BACS transfer from HSBC community Account**

14.07.22	R Lockwood	300.00	grass cutting PROWs in Roxby
14.07.22	Winterton Improvement	200.00	transfer of funds from Biffa re Out&About mag.
14.07.22	R Lockwood	50.40	reimbursement for purchase of ballast
22.07.22	ICO	35.00	Data Protection
30.07.22	Rick's Grass and Tree Care	192.00	Inv. 1208 June grass cut
30.07.22	J Curtis personal credit card	35.00	reimbursed for printing at Scunthorpe Instant Print
30.07.22	Rick's Grass and Tree Care	192.00	Inv. 1182 June grass cut

**Transfer of funds to new bank account**

01.08.22	Virgin Money Account	2000.00	transfer of funds
31.08.22	Virgin Money Account	2000.00	transfer of funds

**Bank Charges**

21.07.22	June 2022	8.00	Fee for maintaining account
21.08.22	July 2022	8.00	Fee for maintaining account

**HSBC ACCOUNT BALANCES AS AT 31 AUGUST 2022****Community Account**

Balance as at 31 August 2022: 6448.05

**Business Money Manager `**

Balance as at 31 August 2022: 4041.72

Total HSBC balances as at 31 August 2022: 10489.77

Signed by Chairman .....

Date .....

***The net balances reconcile to the receipts and payments ledger, as follows*****Community Account**

Opening balance 1 July 2022	11314.77
<u>Add receipts:</u>	559.27
<u>Less payments by BACS:</u> includes transfer of £4000 to Virgin Money a/c	5409.99
<u>Less payments by DR:</u> Bank charges to 29 June and 30 July	<u>16.00</u>
Closing balance as at 31 August 2022	<u>6448.05</u>

**Business Money Manager**

Opening balance 1 July 2022	4041.72
<u>Add receipts:</u>	<u>0.00</u>
Closing balance as at 31 August 2022	<u>4041.72</u>

**VIRGIN MONEY CLUB & SOCIETIES CURRENT ACCOUNT****PAYMENTS****Current Account**

03.08.22	Cumbrian Clocks	234.00	service of War Memorial Clock
12.08.22	Barton Mowing	142.20	invoice 4405 July cuts
30.08.22	ERNLLCA	24.00	invoice 743 Social Media training
30.08.22	Rick's Grass and Tree Care	<u>192.00</u>	invoice 1214 August cut
Total payments made as at 31.08.22		592.20	

**Payments for approval scheduled for payment 15 September**

14.09.22	HMRC	39.80	Month 04 – July Income tax
14.09.22	HMRC	40.00	Month 05 - August Income tax
14.09.22	J Curtis	448.60	Net Salary July and August
14.09.22	J Curtis	10.79	Travel expenses for pc mtg 14 Sep 2022
14.09.22	Kyanite Consulting	24.00	Biffa update
14.09.22	Barton Mowing	188.40	2 grass cuts August 2022

***The net balances reconcile to the receipts and payments ledger, as follows*****Current Account**

Opening balance at 1 August 2022	2000.00
<u>Add receipts</u> bank transfer from HSBC 31.08.2022	2000.00
<u>Less payments</u>	592.20
Closing balance as at 31 August 2022	<u>3407.80</u>

ii) Changing banks – savings account

The Virgin Money current account was working well. The clerk would continue to transfer money across and proceed to closing the HSBC current account. She proposed moving the money in the HSBC Business Money Management account across to a Virgin Money Easy Access Cash ISA with a variable rate of 1.75%.

All councillors agreed to the switch.

**2022/48 TO DISCUSS CONTRIBUTING TOWARDS PAYMENT OF THE CLERK'S FEE FOR THE NLGEP GROUP**

SS and MV were members of the NLGEP group. It had been proposed that the member councils of the NLGEP working group should contribute towards the cost of the clerk's fee and split it equally between them.

All councillors agreed to making a contribution. SS would inform the NLGEP group at their next meeting.

Signed by Chairman ..... Date .....

**2022/49 TO DISCUSS THE FORMATION OF A PERSONNEL COMMITTEE**

It had been highlighted by the internal auditor that it was good practice to form a personnel committee. After discussion it was agreed by members that the Chairman, P Farmery and M Verran would form the personnel committee. The clerk would draft the terms of reference for approval at the November meeting.

**2022/50 LANDFILL SITE**

CW had attended the Zoom meeting held 14 September at 1.00pm. He reported good progress being made. 126 Gas pins were programmed to be installed with Phase 13.

Biffa had applied for planning permission to extend the end date for the use of the rail sidings at Roxby Landfill site from 28th January 2024 to 10th May 2026 to match the end date on the landfill planning permission for the site. This not only reduced the number of HGVs on the road network, but also reduced the carbon emissions associated with transporting waste. It was widely accepted that the movement of goods and materials by rail was more sustainable than road, especially when the goods/materials need to be transported over long distances.

There had been 14 objections from local residents on the planning website possibly due to misunderstanding and thinking that it was an extension to more tipping of waste. It would cause problems if planning refused because it would mean more lorries going into site. 1 train could carry 1500 tonnes which equated to 77 lorry loads. SS had put out a statement on the Roxby Community Group page in response to negative comments. He read the statement to the meeting. The planning application would be going before the planning committee in October.

PF reported a bad smell the other week. She had rung the landfill site. It was confirmed that the bad smell was caused by pig waste being spread on the fields.

**2022/51 DOGFOULING**

The dog waste bins were being emptied again on a weekly basis. There had been very little dog waste left around the village. The lid on the dog waste bin on Brackenholmes Lane near Maw's farm was rusty and would need replacing. The clerk would report it.

**2022/52 VILLAGE IMAGE**

## i) Roxby

- War memorial clock – renewing wire ropes for clock weights. The ropes had become brittle. When Cumbrian Clocks had recently serviced the clock, they had recommended the wire ropes should be replaced. CW had obtained 3 quotes to supply, fit and takeaway the old ropes: £1500 Cumbrian Clocks, Smith's of Derby £1800 and Assured Time circa £1300.
- It was also reported the bin at the bus stop on the A1077 on the road going towards Winterton was missing. The clerk would report it.
- The planters were still looking good. The hanging baskets had suffered during the hot weather so they had been emptied.

## i) Dragonby

- The hedge from the garden next to the footpath had been cut.
- R L had fitted the bench

**2022/53 PLAYING FIELD**

Actions from the last meeting: MV had painted the slide and RL had removed the seats from the swings and was storing them at his house. He had examined the frame and considered it to be solid and sturdy and just needed painting. He was more concerned with the rubber matting

Signed by Chairman .....

Date .....

under the swings which was very slippery when wet. The goal posts were in poor order. The meshing hadn't worn well after installation and had been removed.

The clerk had sent for hard copies of the catalogues with price lists from Wicksteed, Kompan and Sutcliffe Play who had supplied the 3 quotes offered by North Lincs Council. ME took the catalogues to have a look for different options than those offered. He reported the bin in the park had been used to dispose of soiled nappies.

#### **2022/54 PLANNING APPLICATIONS**

PA/2022/1293 Planning permission to vary condition 5 of planning permission PA/2019/830 namely to allow for the unloading of trains beyond the approved operating hours at Roxby Landfill Site, Winterton Road, Roxby, DN15 0BJ.

Roxby cum Risby Parish Council had submitted no objections to the proposed extension. Residents of Roxby had raised their concerns on the Roxby village group facebook page about the proposal. The Chairman of Roxby Parish Council had issued a statement on the group Facebook page explaining the purpose of the extension and hoped this would alleviate their concerns. He had received favourable comments in return thanking him for the detailed explanation. **REFER to minute reference 2022/50 Landfill Site**

PA/2022/956: Planning permission to construct an agricultural irrigation reservoir on land north of Risby Road, Appleby: **Still under consideration**

#### **2022/55 ROADS**

- i) Some pot holes near the duck pond on Brackenholmes Lane had been half filled in, which was an improvement but not ideal.
- ii) The litter bin near Jim's bench was often full to overflowing. It was hoped as the season's changed whoever was using the bench and leaving the excessive rubbish would use the bench less.
- iii) The footpath outside 43 North Street was in poor condition. They had recently removed the hedge and built a wall. It had exposed where the Tarmac had been filled in many times over the years each time the hedge had been cut back so the footpath was now a mess. Also, the footpath from the church as far as the Trods could do to be wider in places.
- iv) The grass verge on the corner of South Street and West Street had been damaged by lorry wheels.

#### **2022/56 MEDIA: FACEBOOK/WEBSITE**

The clerk would arrange for a statement and photo acknowledging the death of the Queen to be added to the front page of the website during the period of mourning. She would also add a notice on the Facebook page.

#### **2022/57 CORRESPONDENCE**

The clerk had received posters and flyers advertising the Community Champions Awards. PF would put the notices on the noticeboards. The clerk left some leaflets on the table in the entrance hall.

#### **2022/58 FLOODING IN ROXBY – UPDATE**

Still awaiting a good downpour to see if any of the changes implemented had made any significant changes. There was nothing further to report.

#### **2022/59 REPORTS:**

- i) Clerk  
The clerk had attended two Zoom training courses organised by Breakthrough Communications through ERNLLCA about social media and Facebook. They were designed to give participants ideas on how to create a social media strategy and what to post on Facebook.

Signed by Chairman ..... Date .....

ii) Parish Councillors

NLGEF – MV reported back from the meeting held 1 August. The members had agreed a form of words that all the parish councils could use for the objection when responding to register to become an interested party to the planning inspectorate. The objection would state the reasons as to why the site was not the right one

SS passed round their well marketed glossy brochure. Concerns were raised about the height of the chimney and the possible impact from the fall out, which was made up of what was left from incinerating waste. They agreed it was just too close to residential areas, food factories, agricultural land and farm animals and could potentially get into the food chain. It would be better if built on an industrial area such as the steelworks which had plenty of available land. Amcotts was also concerned about noise impact from increased shipping.

iii) Ward Councillors

Nothing to report

**2022/60 ITEMS FOR INCLUSION ON THE NEXT PARISH COUNCIL MEETING AGENDA**

- i) Finance report
- ii) Banking
- iii) Personnel Committee terms of reference
- iv) Dog fouling
- v) Landfill site
- vi) Village image:
  - i. Roxby
  - ii. Dragonby
  - iii. Winter in Bloom
- vii) Playing field
- viii) Planning applications
- ix) Roads
- x) Media: Website/Facebook
- xi) Correspondence
- xii) Flooding in Roxby
- xiii) Reports: clerk, parish councillors, ward councillors

**MEETING CLOSED 8.50 pm**

Date of the next parish council meeting Wednesday 9 November 2022 at 7.15 pm.

Signed by Chairman .....

Date .....