

**ROXBY CUM RISBY PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
13 JULY 2022 AT 7.15PM IN THE METHODIST CHAPEL SCHOOLROOM**

**PRESENT**

Parish Councillors: S Smaza (Chairman); C Webster (Vice-Chairman); P Farmery (Vice-Chairman);  
M Earp, R Lockwood; M Verran  
Ward Councillors: J Lee  
Parish Clerk: J Curtis

**2022/25 APOLOGIES**

C Ross

**2022/26 DECLARATIONS OF INTEREST**

S Smaza – village hall trustee

**2022/27 TO RESOLVE MINUTES OF THE LAST MEETING**

**RESOLVED:** The minutes of the meeting held 11 May 2022 were accepted as a true record.

Proposed: M Verran

Seconded: P Farmery

**2022/28 MATTERS ARISING NOT COVERED BY THE AGENDA**

None

**2022/29 REVIEW OF FINANCIAL REGULATIONS**

**RESOLUTION:** To adopt the amended financial regulations which were based on the model financial regulations downloaded from the ERNLLCA website.

Proposed M Verran

Seconded: R Lockwood

**RESOLVED:** The clerk would upload them to RcRPC website.

**02022/30 FINANCE REPORTS**

i) To receive updates regarding finance and agree payments.

**Paid by BACS transfer**

|          |                               |        |  |
|----------|-------------------------------|--------|--|
| 18.05.22 | Rick's Grass and Tree Care    | 192.00 | Inv. 1164 May grass cut  |
| 24.05.22 | D Farmery                     | 13.60  | * Wood for game at QPJC party  |
| 24.05.22 | Emma Nicholson                | 17.01  | * Queens PJ Party drinks and prizes  |
| 27.05.22 | J Curtis personal credit card | 151.86 | Spring in Bloom plants reimbursed from grant   |
| 27.05.22 | Emma Nicholson                | 4.41   | * Queens PJ Party drinks and prizes  |
| 27.05.22 | Sally Swainston               | 9.98   | * Queens PJ Party drinks and prizes  |
| 01.06.22 | Emma Nicolson                 | 74.41  | * Queens PJ Party drinks and prizes  |
| 07.06.22 | Emma Nicholson                | 80.47  | * Queens PJ Party drinks and prizes  |
| 07.06.22 | VANL                          | 20.00  | Annual membership fee Inv. 1945  |
| 07.06.22 | Barton Mowing                 | 282.60 | Inv. 4271 May grass cuts   |
| 13.06.22 | J Curtis personal credit card | 23.99  | **S137 thank you rose given to L Webster for gardening on the A1077/ West Street corner. |
| 23.06.22 | Sally Swainston               | 141.30 | * Queens PJ Party purchases  |
| 24.06.22 | Rick's Grass and Tree Care    | 192.00 | Inv. 1182 June grass cut   |
| 13.07.22 | Barton Mowing                 | 188.40 | Inv. 4339 June grass cut   |

\* Queens Platinum Jubilee party funded from a community grant and surplus money from NL grass cutting grant 2021-22

\*\* Councillors approved

Signed ..... Date .....

Chairman

**Bank Charges**

|          |            |      |                             |
|----------|------------|------|-----------------------------|
| 21.05.22 | April 2022 | 8.00 | Fee for maintaining account |
| 21.06.22 | May 2022   | 8.00 | Fee for maintaining account |

**For approval**

|          |          |        |   |
|----------|----------|--------|---|
| 13.07.22 | HMRC     | 39.80  | Month 02 - May Income tax               |
| 13.07.22 | HMRC     | 39.80  | Month 03 - June Income tax              |
| 13.07.22 | J Curtis | 318.80 | Net Salary May and June                 |
| 13.07.22 | J Curtis | 10.79  | Travel expenses for pc mtg 13 July 2022 |

**ACCOUNT BALANCES AS AT 30 JUNE 2022****Community Account**

Balance as at 30 June 2022: 11314.77

**Business Money Manager**

Balance as at 30 June 2022: 4041.72

Total balances as at 30 June 2022: 15356.49

***The net balances reconcile to the receipts and payments ledger, as follows*****Community Account**

Opening balance 1 May 2022 12942.69

Add receipts: 1573.33

Less payments by BACS: 3185.25

Less payments by DR: Bank charges to 29 April and 30 May 16.00

Closing balance as at 30 June 2022 11314.77

**Business Money Manager**

Opening balance 1 May 2022 4041.22

Add receipts: 0.50

Closing balance as at 30 June 2022 4041.72

ii) Changing banks

The Virgin Money account was now open. The clerk would transfer some money across and keep the HSBC account open until all standing orders and direct debits had been transferred across. She would inform suppliers about the change of bank.

**2022/31 LANDFILL SITE**

Biffa would be drilling some more holes in the coming week, which may cause smells. RcRPC had received the grant of £440. £200 for publishing the Out and About magazine and £240 for putting the Residents' Updates on the website. The clerk would transfer the £200 to the Out and About bank account. She would write and thank James.

SS would be visiting Winterton's recycle centre site later in the month, which was run by Winterton football club

**2022/32 DOGFOULING**

The dog waste bins were overflowing due to people using them to dispose of large amounts of waste. PF had asked them to dispose of it in their own bins but it was still happening. There had been one or two incidents of waste left on pavements. SS mentioned the dog waste composter he had at his home, which worked very well.

Signed ..... Date .....

Chairman

**2022/33 VILLAGE IMAGE**

- i) Roxby – grass cutting
- The grass was looking dry due to the hot weather.
  - RL gave his invoice to the clerk for payment for cutting the PROWs. She would speak to Andy Tate about the request for public liability insurance.
  - PF reported the planters and tubs were looking good except the planter at the bottom of the village, which was always in shade.
  - The clerk would take pictures of the planters to attach to the monitoring report to send to the Community Grants Team.
- ii) Dragonby
- The hedge from the garden next to the footpath was overgrown and encroaching onto the footpath. The clerk would write to the homeowner to ask if he would cut it back.

**2022/34 PLAYING FIELD**

The clerk had sent the playground report to councillors. It made several recommendations: remove the old swing because the frame was rusty; take out the slide because it needed painting; remove the basketball post because it needed replacing. Action: RL would remove the seats to stop children using the swings; MV offered to paint the slide.

Councillors referred back to the 3 quotes received from North Lincs Council and the possibility of having to contribute 10% towards buying the new equipment. They needed to determine what equipment was actually needed for the playground. The clerk would write to Julie Reed and ask for some online brochures to help councillors choose more suitable equipment.

**2022/35 PLANNING APPLICATIONS**

PA/2022/956: Planning permission to construct an agricultural irrigation reservoir on land north of Risby Road, Appleby: It is considered that the proposal will not have significant effects on the environment

PA/2022/758: Planning application to vary condition 1 of PA/2021/1960 to allow for external material changes: The Old Hall, 36 North Street, Roxby, DN15 0BL. The clerk would be submitting comments before the deadline. **CHANGES REFUSED**

**2022/36 ROADS**

- i) The corner of South Street and Brackenholmes Lane was becoming increasingly dangerous. The road was sinking probably due to the natural springs that randomly appeared in that area. Cllr J Lee drove into the village that way to monitor the poor road conditions. She would report it again.
- ii) The verges on North Street were high and needed cutting as the view was being obstructed.
- iii) Cllr J Lee had reported the fly-tipping on Warren Road and it had been removed. She was working on getting a camera installed in that area. It seemed the culprit was a builder who dumped his rubbish on a regular basis.
- iv) Rubbish had also been dumped at the s-bend on Brackenholmes Lane.

**2022/37 MEDIA: FACEBOOK/WEBSITE**

The clerk had contacted the Roxby Village site administrator to ask for help but hadn't heard back. The website was working well. There was now a message facility on it but only companies looking for business had used it.

Signed ..... Date .....

Chairman

**2022/38 CORRESPONDENCE**

The clerk had forwarded the NLC Local Plan for 2020 – 2038 to give councillors their opportunity to comment before the 11 July deadline.

**2022/39 FLOODING IN ROXBY – UPDATE**

Still awaiting a good downpour to see if any of the changes implemented had made any significant changes.

**2022/40 REPORTS:**i) Clerk

Nothing further to report

ii) Parish Councillors

Solar2 Project. There had been a slight change to the proposed area. MV passed round a map showing the change. It would have little or no impact on the village. It would be at least 4 or 5 years before it got started.

Cumbrian Clocks would let CW know when they would be in the area to service the clock.

NLGEP - a meeting had been arranged for 1 August. SS would report back. He would be attending a NATS meeting in the coming week.

CW asked if there was any progress with buying the building. There seemed to be a lot of delays. It had been 4 years since the money had been allocated. There was nothing new to report

iii) Ward Councillors

- A new Online directory called “LiveWell North Lincolnshire” was the go-to online directory for anyone looking to find information about a range of support and activity available locally to improve general health and wellbeing. The new website listed everything from organisations, support groups, community groups events and activities from across the county. LiveWell catered for a wide range of needs with everything from reminiscence sessions, to street sport, music therapy and yoga classes, including social groups, coffee mornings, group walks and concerts.
- Levelling up; organisations were invited to apply for a share of £5.5m to kickstart projects. Examples of projects eligible for funding included further enhancing of
  - Town centres and high streets
  - Arts cultural heritage and creative activities
  - local sports facilities, leagues and tournaments
  - community measures to reduce cost of living.
- Free swimming sessions were back for the summer holidays in North Lincolnshire. From Monday 25 July until Sunday 4 September. Summer Daze sessions would be free for all under 16s at all NL Active swimming pools - the Pods, Ancholme Leisure Centre, Baysgarth Community Hub, Riddings Community Hub and Epworth Swimming Pool.
- In the past four weeks the council had awarded £60 worth of food vouchers to 3200 pensioners eligible for pension credit and council tax relief, and a further £70 to 1213 pensioners who also accessed council tax benefit.

**2022/41 ATTRACTING NEW PARISH COUNCILLORS**

Need to attract at least 2 or 3 new councillors. PF suggested doing a leaflet drop in the village and putting it on the new Facebook page and website. The clerk would produce an A5 flyer which she would circulate to councillors for approval before asking Scunthorpe Instant Print to print 200. They would be distributed along with the Out and About magazine.

Signed ..... Date .....

Chairman

**2022/42 ITEMS FOR INCLUSION ON THE NEXT PARISH COUNCIL MEETING AGENDA**

- i) Dog fouling
- ii) Village image:
  - i. Roxby
  - ii. Dragonby
- iii) Landfill site
- iv) Playing field
- v) Finance report
- vi) Banking
- vii) Planning applications
- viii) Roads
- ix) Media: Website/Facebook
- x) Correspondence
- xi) Flooding in Roxby
- xii) Reports: clerk, parish councillors, ward councillors
- xiii) Attracting new parish councillors

**MEETING CLOSED 8.25 pm**

Date of the next parish council meeting Wednesday 14 September 2022 at 7.15 pm.

Signed ..... Date .....  
Chairman