

ROXBY CUM RISBY PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
6 NOVEMBER 2019 AT 7.15 PM IN THE METHODIST SCHOOLROOM**

101/19 PRESENT

Parish Councillors: S Smaza (Chairman), P Dodds, P Farmery, R Lockwood, C Webster
Ward Councillors: Holly Mumby-Croft
Parish Clerk: J Curtis

M Verran and M Earp who had applied to be members of the council.
One other member of the public

102/19 APOLOGIES

I Glover

103/19 DECLARATION OF INTEREST

PF declared she would not take part in any discussion relating to Items 108/19 i) and iii) because her husband had submitted an invoice for repair work, which he had carried out on the bus shelter, North Street bench and Roxby village noticeboards. He had also made a new noticeboard for Dragonby village.

104/19 COOPTION OF COUNCILLORS

M Verran and M Earp, who both lived in the village, had written to the clerk requesting to become councillors for Roxby Parish Council. Their applications were read out at the meeting. All councillors voted in favour of MV and ME joining the Parish Council. The Declaration of Acceptance of Office forms were completed and signed by the Clerk. The Chairman welcomed MV and ME to Roxby-cum-Risby Parish Council and invited them to take part in the meeting.

Propose: P Farmery

Seconded: C Webster

105/19 TO RESOLVE MINUTES OF THE LAST MEETING

The minutes of the meeting held 11 September 2019 were accepted as a true record and signed by the Chairman.

Proposed: P Farmery

Seconded: C Webster

106/19 MATTERS ARISING NOT COVERED BY THE AGENDA

PD raised the question of an additional salt bin for Dragonby. He had applied in 2018 but had been unsuccessful. The clerk said she had written to NLC and they would be assessing the suitability of a location for a salt bin.

107/19 NEIGHBOURHOOD PLAN

After discussion, it was decided to remove this item from the agenda for the time being. It would be put on the May agenda for further consideration.

108/19 DOGFOULING

There was a significant improvement lately, however RL was still having the occasional dog waste bag thrown into his garden.

109/19 VILLAGE IMAGE

- i) Bus shelter - The roof had been repaired and was looking good. There was a small seat to be added inside the bus shelter, which was in DF's garage ready to be fitted. The question had been asked as to whether the Roxby sign needed to be lowered so that anyone seated could see the bus coming. PF pointed out the seat was mainly for

Signed Date
Chairman

the benefit of residents of the Alps and they were usually accompanied. It was decided to leave the sign as it was for the time being.

- ii) The Noticeboard for Dragonby was now in situ. PD agreed that he would accept a key and put any council notices, such as agenda and minutes on the noticeboard. It was confirmed that it was to be used purely for council notices.
- iii) The clerk mentioned the Community Grant application for funding towards the cost of the noticeboard. In order to be able to apply for any funding the Parish Council needed to adopt the following policies: safeguarding children; safeguarding vulnerable adults; equal opportunities and health and safety policy before they could continue with the application. The clerk had emailed the model documents to councillors prior to the meeting. To be discussed under Policies.
- iv) Grass verge outside 59 North Street, Roxby. The matter was now **resolved** as Anglian Water had repaired the grass verge. There was a problem however with cyclists coming from the Trods and cycling across the grass.

110/19 POLICIES

After discussion it was agreed the following policies would be adopted by the Parish Council at this meeting 6 November 2019 and would be reviewed annually at the Annual Parish Council meeting every May. They would be added to the Parish website.

- Equality;
- Health and Safety;
- Safeguarding Children: Designated Senior Child Protection person Stefan Smaza
Deputy Child Protection person Pam Farmery
- Safeguarding Vulnerable adults: Designated Protection person Stefan Smaza
Deputy Designated Protection person Pam Farmery

The Code of Conduct had been updated by North Lincs Council and the new version would also be uploaded onto the website

111/19 LANDFILL SITE

PF and CW had attended the liaison meeting on 16 September. Biffa had just created cell 12 which they would start infilling in 2020. There would be one more cell to complete. There was approximately 5 years work left on the site followed by the landscaping work. They had started some final capping on part of the site, which had caused one or two bad smells recently. There was the possibility of a site visit in 2020 after the March meeting.

ME said he was an environmental auditor and asked if the site was audited regularly. He was particularly concerned about the amount of waste paper being left in trucks, which consequently was being blown out onto the A1077, when they left the site. It was suggested that anyone witnessing this happening when following a truck should make a note of the registration number and report the incident to the landfill site.

112/19 PLAYING FIELD

- i) CW mentioned keeping the hedge tidy. The clerk confirmed it was due its annual cut in November.
- ii) CW had cleared the leaves from the paths and asked if councillors could spare a bit of time to keep a check on the park and clear any leaves.
- iii) He commented that some of the equipment needed painting. It was decided to wait until the weather improved.

113/19 RISK ASSESSMENTS

Neither the bus shelter or playing field risk assessments had been brought to the meeting for checking. CW would get the chairman to check the bus shelter RA. SS had been unable to contact KB for the playing field RA. It was suggested asking KB if she wanted to continue looking after the playing area. Following the suggestion to develop a risk assessment for litter picking the clerk tabled an example. PF agreed to take the form away to look at ways of

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simplifying it. Discussion took place about the amount of litter gathered on random litter picks. CW said the laybys on Sawcliffe Hill were appalling. HMC said she would report the litter.

114/19 PLANNING APPLICATIONS

- i) PA/2019/895: Old Farm, North Street, Roxby: Permission to convert former agricultural barns to form two dwellings including partial demolition and associated works. **Decision: Not yet determined**
- ii) PA/2019/830: Roxby Landfill Site: Permission to vary condition 5 of planning permission PA/2011/1050 to allow for the unloading of trains beyond the approved operating hours. **Decision: Full planning with conditions**
- iii) PA/2019/1012: 19 Birch Rise, South Street to erect a 2-storey rear extension. **Decision: Not yet determined.**
- iv) PA/2018/2305: Outline planning permission to construct 10 dwellings and associated roads and drainage works with all matters reserved for subsequent approval fields and spare land at end of Old Hall Lane, Roxby
Decision: Had been refused Outline Permission. Decision Date 30 August 2019
- iv) PA/2019/1612: The Barn, Old Hall Lane, Roxby, DN15 0BB. Notification for prior approval for a proposed change of use of agricultural building to a dwelling house (Class C3) and for associated operational development

115/19 ROADS

- i) Cringlebeck, where it floods badly, now has a flood sign. It was not an easy fix but was on the list of jobs. Some of the dykes needed draining which would help alleviate the problem. HMC would ask who was responsible for draining the dykes.
- ii) CW was trying to establish who owned the tree outside the chapel as no one would claim ownership. The tree needed some attention and it was noted that it didn't have a preservation on it. He had been in touch with Elwes estate managers and was awaiting a response.
- iii) The puddle which formed after heavy rain opposite the church on North Street was a concern especially in Winter when it freezes. Also, when vehicles drove through it the water splashed onto the nearby wall. which would eventually cause damage to the wall. SS would have a chat with the owners for their thoughts. Photos of the puddle had been sent to Mark Thornborough but he had not responded. HMC would email him again.
- iv) Nothing had been done to clear the gateway to the public footpath down to Risby Warren on Warren Lane, which was blocked by muck and debris washed off the fields. HMC would email again.
- v) CW said that a van was parking on the footpath near the Old School House on North Street. It had been there for at least 2 or 3 days. HMC said it should be reported to the community warden.

116/19 CORRESPONDENCE

- i) Jenny Palmer from the South Yorkshire Biodiversity Research Group had contacted the clerk about a Heritage fund project 'Rediscovering and rewilding a 'lost landscape' in Lincolnshire's Ancholme Valley'. After discussion it was decided to invite her to the January meeting to give a talk on the project and possibly identify ways in which Roxby residents could get involved.
- ii) ERNLLCA email about MPs of the dissolved Parliament and their the position when attending Remembrance Day events. It was established there would not be any MPs at the Roxby Remembrance Day event.
- iii) Roxby Councillors had been invited to the Crowle and Ealand Christmas Carol Service on 14 December.

Signed Date
Chairman

117/19 REPORTSi) **Clerk** - Noneii) **Parish Councillors**

- PF mentioned the 60mph sign near the duck pond needs to come down on Brackenholmes Lane. It was a single-track road and it was dangerous. HMC had asked on numerous occasions to get it moved. Apparently, it had to go to court to apply for it to be removed or moved.
- Wind farm fund – PD said Dragonby residents had asked what could be applied for from the fund. He had sent Nolan Bennett his phone number. HMC would email NB and ask him to make contact with PD.
- Residents of Dragonby would like to set up a viewing area and place a seat at the top of Dragonby Hill, which would be especially beneficial for elderly residents. It was suggested approaching the Lions Association who often donated this kind of thing. Also, it would need to be established who to contact in respect of permission to place a seat on the designated land.
- NATS meeting report. Small spike in number of break-ins in Appleby and one in Roxby.
- Remembrance Day service 9.15am at St Mary's. SS would post flyers through doors. A wreath had been donated on behalf of Roxby Parish Council.

iii) **Ward Councillors**

HMC introduced herself to the new councillors.

118/19 FINANCE REPORT

i) To receive updates regarding finance and agree payments - the finance report was tabled and accepted.

ACCOUNT BALANCES AS AT 31 OCTOBER 2019**Community Account**

Balance as at 31 October 2019: £7029.08

Business Money ManagerBalance as at 31 October 2019: £4034.60**Total balances as at 31 October 2019** **£11063.68****PAYMENTS**

The following cheques were presented at this month's meeting for payment.

Cheque No.		£	
101281	Barton Mowing	168.00	2 grass cuts September 2019
101282	VANL	15.00	Q2 payroll charges
101283	D Farmery	627.76	Repair bus shelter roof, make bench and Dragonby noticeboard
101284	Mrs J Curtis	247.86	Clerk's Net Salary September and October 2019
101284	Mrs J Curtis	20.00	Expenses September/October – telephone
101285	HMRC	30.80	Employee tax September 2019
101286	HMRC	31.00	Employee tax October 2019
101287	Barton Mowing	252.00	3 grass cuts October 2019
101288	Royal British Legion	30.00	Poppy wreath

Proposed: P Farmery**Seconded: C Webster**Signed Date
Chairman

**119/19 ITEMS FOR INCLUSION ON THE JANUARY PARISH COUNCIL MEETING
AGENDA**

- i) Dog fouling
- ii) Village image
- iii) Landfill site
- iv) Playing field
- v) Planning applications
- vi) Road Surfacing
- vii) Finance report

120/19 DATES OF MEETINGS IN 2020

- 8 January, Parish Council meeting
- 11 March – Annual Parish meeting followed by Parish Council meeting,
- 13 May – Annual Parish Council meeting,
- 8 July, Parish Council meeting
- 9 September, Parish Council meeting
- 11 November, Parish Council meeting

MEETING CLOSED 8.15 pm

Date of the next parish council meeting Wednesday 8 January 2020 at 7.15 pm

Signed Date
Chairman