

**ROXBY CUM RISBY PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
11 SEPTEMBER 2019 AT 7.15 PM IN THE METHODIST SCHOOLROOM**

**84/19 PRESENT**

Parish Councillors: S Smaza (Chairman), P Farmery, C Webster  
Ward Councillors: Holly Mumby-Croft  
Parish Clerk: J Curtis

Three members of the public were present M Verran, J Ford and M Earp

**85/19 DECLARATION OF INTEREST**

No interests declared.

**86/19 APOLOGIES**

I Glover, R Lockwood and P Dodds

**87/19 APPOINTMENT OF VICE CHAIRMAN**

PF and CW proposed that they share the role of Vice Chairman. After discussion, it was agreed. ITEM RESOLVED

**88/19 TO RESOLVE MINUTES OF THE LAST MEETING**

The minutes of the meeting held 10 July 2019 were accepted as a true record with one amendment item 80/19 iii) change “church” to “chapel”.

Proposed: P Farmery

Seconded: S Smaza

**89/19 MATTERS ARISING NOT COVERED BY THE AGENDA AND ACTIONS FROM LAST MEETING**

A list of actions from the last meeting had been sent to councillors for them to refer to. It was agreed that the clerk would continue to prepare a list of actions after each meeting.

**71/19 NEIGHBOURHOOD PLAN**

After discussion, it was decided to leave the item on the agenda for further consideration.

**90/19 DOGFOULING**

There was a significant improvement. There had been no reported incidents recently.

**91/19 VILLAGE IMAGE**

- i) Winter in Bloom Grant - Planters: PF and CW had attended an event at Normanby Hall on Friday 26<sup>th</sup> July to receive the certificate for the North Lincolnshire Winter in Bloom.
- ii) Bus shelter roof. The plan was to use plywood and cover it with shingles. PF would ask DF if he would assist with repairs to the front of the bus shelter roof as he had previously done the repairs to the back of the roof.
- iii) The seat next to the bus shelter also needed sanding down and varnishing before winter. PF would ask DF if he could do it.
- iv) Noticeboard for Dragonby. The clerk had received an application form from North Lincs Council to apply for a community grant. She would ring North Lincs Council for advice on how much could be applied for as there was a broad range of prices for noticeboards. It was noted that DF had made the noticeboards for Roxby and it was agreed to ask DF for a quote to make a noticeboard for Dragonby.

Signed ..... Date .....

Chairman

- v) Grass verge outside 59 North Street, Roxby. Anglian Water had done a repair to a water leak and had left the verge in a mess. The hole had not been filled in properly CW had contacted Mark Thornborough and Chris Bennett had been to look at the grass verge. He had submitted a complaint to Anglian Water. CW would monitor the situation to make sure the grass verge was made good.

### 92/19 LANDFILL SITE

PF and CW would be attending the next meeting 16 September. They would mention the number of lorries queuing to get on the site early in the mornings. CW had spoken with a Biffa manager for an update. They were starting final finishings on part of the site. They were working on the second to last cell. There was one more cell to complete. There was approximately 4 to 5 years work left on the site. PF commented that the site had changed dramatically since the site visit in 2018 and would look good on completion. There had been no complaints of bad smells recently.

### 93/19 PLAYING FIELD

- i) CW and PF had cleared the paths of weeds.
- ii) CW had been speaking to someone in the park who was using the basketball hoop. They requested that, if it was to come down, it would be replaced. The corrosion would be monitored to make sure it remained safe to use.
- iii) It was decided that the hedge could do to be cut once a month to keep it under control. Councillors agreed they would share cutting it between them.
- iv) HMC mentioned that there was a community grant available which would pay for 50% of the costs of replacement equipment.

### 94/19 DATA PROTECTION

The bus shelter Risk assessment had been submitted to the meeting for checking. The clerk confirmed it had been filled in correctly. Copies were taken for file.

It was suggested that a risk assessment should be developed for litter picking and completed when councillors did a litter pick.

### 95/19 PLANNING APPLICATIONS

- i) PA/2019/895: Old Farm, North Street, Roxby: Permission to convert former agricultural barns to form two dwellings including partial demolition and associated works. **Decision: Not yet determined**
- ii) PA/2019/830: Roxby Landfill Site: Permission to vary condition 5 of planning permission PA/2011/1050 to allow for the unloading of trains beyond the approved operating hours. **Decision: Not yet determined**
- iii) PA/2019/1012: 19 Birch Rise, South Street to erect a 2-storey rear extension. **Decision: Not yet determined.**
- iv) PA/2018/2305: Outline planning permission to construct 10 dwellings and associated roads and drainage works with all matters reserved for subsequent approval fields and spare land at end of Old Hall Lane, Roxby  
**Decision: Had been refused Outline Permission. Decision Date 30 August 2019**

### 96/19 ROADS

- i) Photos had been taken and emailed to HMC, IG PF and SS of the gateway to the public footpath down to Risby Warren on Warren Lane, which was blocked by muck and debris washed off the fields. At the May meeting IG had offered to find out who the footpath belonged to. A local farmer thought that Natural England may have something to do with maintaining the bridleways. CW pointed out that there was also a broken gate further along the bridleway. HMC would ask IG if he had found out who owned the land.

Signed ..... Date .....

Chairman

- ii) The puddle which formed after heavy rain opposite the church on North Street was a concern especially in Winter when it freezes. Also, when vehicles drive through it the water splashed onto the nearby wall, which would eventually cause damage to the wall. SS would have a chat with the owners for their thoughts.  
It was suggested taking photos of the puddle next time it rained to send to Mark Thornborough. HMC asked for them to be sent to her.

### 97/19 CORRESPONDENCE

- i) The 20 – 21 Visual Arts Centre and North Lincolnshire Museums had emailed asking if they could display their leaflet twice a year on the Parish Council noticeboards. However, it was decided against as there wasn't enough room to display them.
- ii) An Email had been received re the Town and Parish Liaison meetings. Dates had not yet been circulated.
- iii) A Notice of Review of Polling Districts and Polling Places had been received. A review was underway to ensure all polling places were accessible to all electors in the North Lincolnshire area particularly to those with a disability. Recommendations would be published later in the year.
- iv) ERNLLCA meeting on 19 September. The clerk said she would attend, if possible, and report back to the next PC meeting.

### 98/19 REPORTS

- i) **Clerk**  
None
- ii) **Parish Councillors**  
PF had received complaints about speeding on Brackenholmes Lane, which is a single-track road. She asked when the 30mph sign would be moved.  
It was also mentioned that when it was used as a diversion route when the A1077 was closed between Roxby corner and Dragonby that a one-way system should be put in place.  
Action: HMC said she knew someone to email who could deal with these issues.
- iii) **Ward Councillors**  
None

### 99/19 FINANCE REPORT

- i) To receive updates regarding finance and agree payments - the finance report was tabled and accepted.

### ACCOUNT BALANCES AS AT 31 AUGUST 2019

#### Community Account

Balance as at 31 August 2019: £7727.46

#### Business Money Manager

Balance as at 31 August 2019: £4032.59

Total balances as at 31 August 2019 £11760.05

Signed ..... Date .....  
Chairman

**PAYMENTS**

The following cheques were presented at this month's meeting for payment.

<b>Cheque No.</b>		<b>£</b>	
101274	Barton Mowing	168.00	2 grass cuts July 2019
101275	Mrs J Curtis	247.66	Clerk's Salary July and August 2019
101275	Mrs J Curtis	39.84	Expenses July/August – tel, stamps and travel
101276	HMRC	31.00	Employee tax July 2019
101277	HMRC	31.00	Employee tax August 2019
101279	Stefan Smaza	12.88	travel expenses for training course 11 July 2019
101280	Barton Mowing	168.00	2 grass cuts August 2019

It was noted cheque 101278 was a spoilt cheque and recorded as void.

HMC suggested that it would be preferable for the Chairman to declare an interest at some point during the meeting that he would be approving his own travel expenses.

**Proposed: P Farmery**

**Seconded: C Webster**

**ii) RESOLUTION: TO APPROVE CHANGE OF SIGNATORIES ON EXISTING BANK MANDATE**

The new signatories CW and SS had been approved by the bank

**100/19 ITEMS FOR INCLUSION ON THE NOVEMBER PARISH COUNCIL MEETING AGENDA**

- i) Co-option of councillors
- ii) Neighbourhood Plan
- iii) Dog fouling
- iv) Village image
- v) Landfill site
- vi) Playing field
- vii) Planning applications
- viii) Road Surfacing
- ix) Finance report

**MEETING CLOSED 8.15 pm**

Date of the next parish council meeting Wednesday 6 November 2019 at 7.15 pm

Signed ..... Date .....

Chairman