

ROXBY CUM RISBY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14 NOVEMBER 2018 AT 7.15 PM IN THE METHODIST SCHOOLROOM

100/18 PRESENT

Parish Councillors: T Jackson (Chairman), C Hodge (Vice-Chair), S Smaza, C Webster
Ward Councillors: H Mumby-Croft
Parish Clerk: J Curtis

Two residents of Dragonby village were in attendance

101/18 APOLOGIES

P Farmery, R Lockwood, I Glover

102/18 DECLARATION OF INTEREST

No interests declared.

103/18 TO RESOLVE MINUTES OF THE LAST MEETING

RESOLVED: The minutes of the meeting held 12 September were accepted as a true record and signed by the Chairman.

Proposed: C Hodge

Seconded: C Webster

104/18 MATTERS ARISING NOT COVERED BY THE AGENDA

Item 97/18 (ii) Mark Thornborough had written to the clerk on 19 October to say the street lights had been repaired. CH reported No. 7 on North Street had gone out again after about 3 days and No. 8 on North Street remained on all the time. The clerk would report them again to MT.

It was noted that NLC had emailed the 'Notice of Vacancy in Office of Parish Councillor' form, to put on noticeboards. It related to casual vacancies occurring within 6 months of an election.

105/18 VILLAGE HALL

- i) Proposed acquisition of Roxby Methodist Chapel:
 - a) Julie Reed's secretary had emailed TJ requesting dates for the next meeting TJ suggested 7.30pm, 22 November 2018.
 - b) JR was preparing an information leaflet to be distributed to households in the village.
 - c) The Chairman felt that it would be difficult to meet the February deadline to purchase the chapel. However, HMC was optimistic that the application for Charity status would be successful and the purchase would go ahead.

106/18 DATA PROTECTION

- (i) General Data Protection Regulations: CH had produced a summary of the regulations for councillors to take away and read after the September meeting. It was decided that this could be adopted as the Parish Council's GDPR policy and would be discussed further at the next meeting.
- (ii) Risk Assessments: CH had added a section to the bus shelter risk assessment form for inspecting the junction at corner where the bus shelter was situated.
- (iii) CW had spoken to Simon about the risk assessment for clock winding. CW asked CH for a form to show Simon. It was suggested the form could be left with the clock and signed whenever anything was done to the clock.

- (iv) CH had added a section for signatures and recording dates of inspection on all the forms.
- (v) The clerk requested copies to put on file.

107/18 TO DISCUSS 2018 CENTENARY CELEBRATIONS

Councillors agreed the remembrance service, which was taken by Reverend Pat Cooke at St Mary's Parish Church, Roxby on Sunday 11 November 2018 to commemorate the end of World War One was a lovely service and well attended. The clerk had taken photos at the service, which would be uploaded onto the website. The clerk asked whether the website could be revamped slightly. To be discussed at the next meeting.

CW said the 2-day event in Winterton had also been a success. The Chairman thanked Charlie for all his help with the arrangements.

MINUTE ITEM CLOSED

108/18 COMMUNITY EMERGENCY PLANNING

The Chairman read out minute 88/18 where he had asked if it was a legal requirement to have a CEP and whether it would be sufficient to have a notice on the noticeboards informing residents of meeting points and emergency phone numbers. HMC would investigate.

109/18 PARKING ON GRASS VERGES

Mark Thornborough had prepared some letters about parking on grass verges. SS had delivered them to households in the village. IG had made enquiries about the parking scheme. He wasn't able to get an exact date but Roxby was on the list. However, all agreed it would be difficult to implement any fines as court costs would be high.

110/18 DOGFOULING

Still happening and much the same. CH said she regularly cleans up after other dog owners. The dog bins had not been emptied. The clerk would write to Mark Thornborough.

111/18 VILLAGE IMAGE

The seat donated by Winterton Lions had been put outside the Methodist Church. Two planters, bulbs, compost and plants had been purchased. The planters would be placed each side of the chapel door. CH and PF would plant up the planters. TJ asked HMC about the Winter in Bloom grant. HMC would enquire about the grant at the next regeneration meeting.

Discussion took place about entering the Best Kept Village competition in 2019. The clerk would investigate how much it would cost to enter. If the PC decided to go ahead an article would be placed in the newsletter to let residents know.

CW confirmed that Biffa had agreed to fund the Out and About magazine again for the coming year.

112/18 LANDFILL SITE

The chairman reported back from the landfill site meeting 14 November. There had been two main reports of smells, one in August which the Environment Agency had investigated. It had been caused by muckspreading on the fields and not landfill site. The second was in October when they had drilled 17 pinwells. There were no plans for any further drilling until April. The site was receiving two trains per day and some lorries of inert waste.

113/18 PLAYING FIELD

CW reported that everything was fine except for leaves on the path needing clearing. TJ asked if the hedge had been cut but it didn't appear so. The clerk confirmed Barton Mowing would be cutting the hedge in November.

114/18 ROAD SURFACING

The Chairman noted that NLC had money to cover pothole repairs and commented that the roads in Roxby were not too bad at the moment compared to previous years. HMC had been to a meeting where they had explained their current methods for repairing potholes.

It was reported that some of the gas supply and water supply covers had been covered up when the roads had been resurfaced. TJ asked if the contractor had been paid. HMC confirmed they had been and they had agreed that they would check the work after 6 months.

115/18 PLANNING APPLICATIONS

No new applications

8 South Street: NLC planning had written to the clerk confirming that planning consent was required to change the existing garage into a dwelling due to the fact that most of the existing structure had been demolished. They would be writing to the owner.

116/18 CORRESPONDENCE

- i) The clerk had forwarded an email to councillors from NLC about Winter service and speed management issues, which contained links to the gritting service, snow wardens and speed management.
 - a. SS, the snow warden, said salt bins were usually filled end of November/early December.
 - b. CW raised the issue of extending the 30-mph speed limit on the A1077 from just before the bus shelter on Roxby corner all the way past the Alps to beyond the Biffa entrance. This proposal had also been discussed at the landfill site meeting. It was becoming increasingly hazardous with site traffic turning at the site entrance and to residents of the Alps crossing the road. It was suggested that Roxby Parish Council write a letter supporting the proposal. The clerk would forward it to Cllr Mumby-Croft for action.
- ii) The clerk had received an email about the Town/Parish council elections in May 2019. It suggested how much the parish council should include in its precept to cover the costs of an election. £1200-£1500. The precept would be discussed at the January meeting.
- iii) The UK Air Ambulance service had requested used postage stamps to help raise funds as they rely solely on charitable donations. The clerk asked councillors to save their stamps and she would forward them to the Air Ambulance service.

117/18 REPORTS

- i) **Clerk:** no report
- ii) **Parish Councillors**
 - CW commented that the WI and friends deserved a thank you letter for their contribution to the Centenary Remembrance service 11 November. CW had collected £313 from a door-to-door collection in the village for the British Legion.
 - SS had attended the recent NATS meeting. Issues were mainly relating to Broughton. Poaching and dog fouling had been on the agenda.
- iii) **Ward Councillors:** no reports

118/18 FINANCE REPORT

- i) To receive updates regarding finance and agree payments - the finance report was tabled and accepted.

ACCOUNT BALANCES AS AT 31 OCTOBER 2018

Community Account

Balance as at 31 October 2018: £4902.43

Business Money Manager (Village Hall Fund)

Balance as at 31 October 2018: £14016.31

Total balances as at 31 October 2018 £18918.74

PAYMENTS

The following cheques were presented at this month's meeting for payment.

Cheque No.		£	
101230	Barton Mowing	168.00	2 grass cuts September 2018
101231	Barton Mowing	168.00	2 grass cuts October 2018
101232	VANL	15.00	Quarter 2 payroll
101233	HMRC	24.20	Employee tax September 2018
101234	HMRC	24.00	Employee tax October 2018
101235	Mrs J Curtis	245.96	Salary Sept and Oct 2018 Mrs J Curtis
101235	Mrs J Curtis	20.00	Expenses Sept and Oct – telephone
101236	Royal British Legion	30.00	Wreath
101237	T Jackson	167.70	Plants for village (NLC grant)
101238	D Farmery	43.95	items to make soldier for Remembrance Sunday

Proposed: C Hodge

Seconded: S Smaza

- ii) It was noted that the reduced rate for insurance cover was coming to an end. The clerk would obtain quotes from other providers for the coming year.

119/18 ITEMS FOR INCLUSION ON THE JANUARY PARISH COUNCIL MEETING

AGENDA

- i) Acquisition of Village Hall
- ii) Parking on grass verges
- iii) Dog fouling
- iv) Village image – to consider joining CPRE best kept village in 2019
- v) Website
- vi) Landfill site
- vii) Playing field
- viii) Planning applications
- ix) Finance report

MEETING CLOSED 8.07 pm

Date of the next parish council meeting Wednesday 9 January 2019 at 7.15 pm