

ROXBY CUM RISBY PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
12 SEPTEMBER 2018 AT 7.15 PM IN THE METHODIST SCHOOLROOM**

80/18 PRESENT

Parish Councillors: T Jackson (Chairman), C Hodge (Vice-Chair), P Farmery, R Lockwood, C Webster

Ward Councillors: I Glover, H Mumby-Croft

Parish Clerk: J Curtis

Two residents of Dragonby village were in attendance

81/18 APOLOGIES

S Smaza

82/18 DECLARATION OF INTEREST

No interests declared.

83/18 TO RESOLVE MINUTES OF THE LAST MEETING

RESOLVED: The minutes of the meeting held 11 July were accepted as a true record and signed by the Chairman.

Proposed: R Lockwood

Seconded: P Farmery

84/18 MATTERS ARISING NOT COVERED BY THE AGENDA

None

85/18 VILLAGE HALL

i) To discuss the proposed acquisition of Roxby Methodist Chapel:

- a) TJ, HMC and IG had met with Julie Reed, a councillor who works with Andrew Percy. She had offered to help with plans to formulate the charity to manage the building.
- b) The proposed trustees TJ, CH, SS, HV were having their first official meeting on 13 September with JR to set out the terms of the charity and governance to look at the rules they needed to abide by before JR sends the application to the Charity Commission.
- c) From a financial aspect an estate agent had valued the building at £130k with a settlement figure of no less than £125K. On that basis the Methodist Chapel Head Office had indicated they would not consider a lower offer.

RESOLUTION: To propose that if the Charity was successful in purchasing the building that Roxby-cum-Risby Parish Council would contribute a grant of £10K towards the cost.

RESOLVED: All councillors agreed.

86/18 DATA PROTECTION

- (i) Risk Assessments: RL suggested adding the corner where the bus shelter was situated to the bus shelter risk assessment form.
- (ii) It was decided to have one risk assessment form for each area, which would be signed and dated after each inspection. This would save on paperwork.
- (iii) Further work was needed developing a risk assessment for the clock winding. CW would accompany Simon to see what's involved and report back to CH and PF.
- (iv) The Parish Council was now registered with the Information Commissions Office (ICO). The clerk had received the Certificate. The cost was £35 if paid by direct debit, which was taken on 3 August 2018.
- (v) General Data Protection Regulations: CH had produced a summary of the regulations for councillors to take away and read. It was agreed to defer this item to the next meeting.

87/18 TO DISCUSS 2018 CENTENARY CELEBRATIONS

CW still going to the meetings. The WI had knitted and crocheted over 700 poppies to date which would be attached to a net to be displayed at the War Memorial, St Mary's Church. TJ proposed Roxby PC purchase a wreath to lay at St Mary's Church. CW to speak to Gordon Leitch to get one.

David Farmery was making a silhouette of a soldier out of plywood. The Parish Council agreed to pay for it. Cost approximately £36.

88/18 COMMUNITY EMERGENCY PLANNING

There had been no responses from residents requiring assistance in the case of a community emergency. TJ asked if it was a legal requirement to have a CEP and whether it would be sufficient to have a notice on the noticeboards informing residents of meeting points and emergency phone numbers. The ward councillors would find out.

89/18 PARKING ON GRASS VERGES

The resident on North Street was still parking on the grass verge outside his house. IG would find out, if possible, when the parking scheme would be implemented in Roxby.

90/18 DOGFOULING

Still happening. CH said she cleans up dog waste on South Street regularly. HMC and IG asked to be informed if anyone is caught. IG said it would only take one prosecution.

91/18 VILLAGE IMAGE

Winterton Lions had delivered the seat to TJ. It was suggested putting the seat outside the Methodist Church where the existing planter is with the possibility of removing it altogether. PF volunteered to put some bulbs in the planter and keep it tidy.

92/18 LANDFILL SITE

All agreed that the recent site visit had been successful and would welcome another site visit next year. PF had reported some very bad smells recently. She concluded it was the gasses causing the problems.

93/18 PLAYING FIELD

TJ asked again if the duck could be put back into the playground very soon as it had now been at the bottom of his garden for 3 years. CW said he would try and get it done.

The clerk confirmed Barton Mowing would be cutting the hedge in November.

94/18 ROAD SURFACING

HMC reported that someone from Colas had been to inspect the roads in Roxby and had commented they were not too bad. The loose chippings had settled down but ascetically the roads didn't look very nice. The work was guaranteed for 2 years and there would be another inspection in 6 months' time.

95/18 PLANNING APPLICATIONS

1. **PA/2018/1071:** Planning Application to erect a detached garage at Fairfield, High Street, Dragonby, DN15 0BE **REDACTED**
2. **PA/2018/1439:** Planning permission to erect a side extension garage and utility and to increase the size of the rear dormer at 43 North Street, Roxby, DN15 0BL.

Roxby Parish Council had no objections. The clerk submitted their comments to North Lincolnshire Council planning on 21 August 2018.

3. Councillors queried whether a planning application had been received from 6 South Street Roxby, as it appeared work had begun to change the existing garage into a dwelling. The clerk would write to NLC planning to find out.

96/18 CORRESPONDENCE

- i) The clerk had received an email from Mr M Giles, a Dragonby resident, highlighting several problems in the village. She put him in touch with Liz Hamer, Environmental Protection Officer, North Lincolnshire Council as they were not issues that could be dealt with by Roxby Parish Council.
- ii) The Chairman had received an invitation to the Winterton Civic Service on 14 October 2018, which he would not be available to attend.
- iii) The clerk had received an email from NALC requesting nominations for business champions. All agreed that it did not apply to the parish council.

97/18 REPORTS

- i) **Clerk:** no report
- ii) **Parish Councillors**
CH had received a few complaints about the smells from the landfill site.
PF reported non-residents were driving into the village to the top of Brackenholmes Lane and letting their dogs out of their cars to mess and then driving away without picking it up.
RL reported a street light on West Street as being obscured by a tree which needs trimming back. Also, the light outside 8 North Street was not working and in a tree.
The clerk would email Mark Thornborough,

It was noted that many of the street lights in the village had been replaced with the new LED lights. However, the older ones which were not so straightforward were still to be done. IG said that there would be a significant cost saving.

- iii) **Ward Councillors:** no reports

98/18 FINANCE REPORT

- i) To receive updates regarding finance and agree payments - the finance report was tabled and accepted.

Account Balances as at 31 August 2018

Community Account

Balance as at 31 August 2018: £5551.59

Business Money Manager (Village Hall Fund)

Balance as at 31 August 2018: £14013.33

Total balances as at 31 August 2018 £19564.92

PAYMENTS

The following cheques were presented at this month's meeting for payment.

Cheque No.		£	
101225	Barton Mowing	168.00	2 grass cuts July 2018
101226	Barton Mowing	168.00	2 grass cuts August 2018
101227	HMRC	24.20	Employee tax July 2018
101228	HMRC	24.20	Employee tax August 2018
101229	Mrs J Curtis	264.76	Salary and expenses July and August 2018

Proposed: C Hodge

Seconded: P Farmery

99/18 ITEMS FOR INCLUSION ON THE NOVEMBER PARISH COUNCIL MEETING AGENDA

- i) Acquisition of Village Hall
- ii) 2018 Centenary Celebrations
- iii) Parking on grass verges
- iv) Dog fouling
- v) Village image – to consider joining CPRE best kept village in 2019
- vi) Landfill site
- vii) Playing field
- viii) Planning applications
- ix) Finance report

MEETING CLOSED 7.58 pm

Date of the next parish council meeting Wednesday 14 November 2018 at 7.15 pm