

**ROXBY CUM RISBY PARISH COUNCIL**

**MINUTES OF PARISH COUNCIL MEETING HELD ON  
10 JANUARY 2018 AT 7.15 PM IN THE METHODIST SCHOOLROOM**

**01/18 PRESENT**

Parish Councillors: T Jackson (Chairman), C Hodge (Vice-Chair), S Smaza, C Webster  
Ward Councillors: I Glover, H Mumby-Croft  
Parish Clerk: J Curtis

**02/18 APOLOGIES**

P Farmery, R Lockwood, M Prior

**03/18 DECLARATION OF INTEREST**

No interests declared.

**04/18 TO RESOLVE MINUTES OF THE LAST MEETING**

RESOLVED: 13 September 2017 meeting minutes Item 74/17 (i) had been amended.  
C Hodge proposed and C Webster seconded the minutes as a true record. The Chairman signed the minutes.

RESOLVED: The minutes of the meeting held 15 November 2017 were accepted as a true record and signed by the Chairman.

Proposed: C Hodge

Seconded: C Webster

**05/18 MATTERS ARISING NOT COVERED BY AGENDA**

Item 89/17 Government plans to change Parliamentary constituency boundaries: The clerk had registered the Parish Council's comments on the Boundary Commission's website.

**06/18 COMMUNITY EMERGENCY PLANNING**

This item was deferred to the next meeting. In preparation, the clerk would start filling in relevant information in the CEP, where possible, ready for discussion at the March meeting. The clerk had received an email from the Humber Emergency Planning Service relating to the Northern Powergrid and vulnerable people. The Clerk would contact them to find out more information.

**07/18 BATTLE'S OVER – A NATION'S TRIBUTE**

CW had nothing further to report since the last centenary meeting in September. The next centenary meeting was due end of January.

TJ had been asked if Roxby would be having a remembrance service at the War Memorial at St Mary's Church, Roxby at 11.00am on Sunday, 11 November. The Parish Council would look into what's involved in organising such an event. The clerk would contact the Appleby clerk to find out what they were doing and the Chairman would talk to the church council.

**08/18 PARKING ON GRASS VERGES**

CH reported that the resident who had been persistently parking a lorry on the path on West Street had stopped for a long period of time since the last meeting. However, he seems to be once again periodically parking on the path.

**09/18 DOGFOULING**

Ongoing. CW said that RL had told him that over the Christmas period someone had been bagging up their dog's waste and throwing it into his garden. SS said that he had found dog waste on his front lawn.

**10/18 VILLAGE IMAGE**

- i. TJ asked if the clerk had heard any more from Winterton and District about the offer of a wooden seat or picnic table. The clerk had replied accepting their offer but was still waiting for further details.
  
- ii. Newsletter  
 It was decided to keep it to one sheet of A4.  
 Possible topics for inclusion:
  - chairman’s report
  - news about the Methodist church hall
  - emergency planning
  - councillors contact details
  - dog fouling
  - parking on grass verges – inform residents that Roxby Parish Council have asked to be part of a North Lincolnshire Council parking scheme to be implemented in the near future
  - date of next annual parish meeting
  - new fingerpost for Roxby
  - awareness of website.
  
- iii. TJ asked if the clerk had received any photos from Steve Stubbins of the Roman villa when it was last excavated.
  
- iv. Acquisition of Roxby Methodist Chapel – TJ reported that a letter had been written in September to Roxby PC asking if it was interested in making an offer to purchase the chapel, however the letter had not as yet been sent. Cllr Glover suggested that an officer from NLC should take a look at the building to give a valuation. It was agreed this was a good idea before making any offer.  
 Cllr HMC said that funding for the possible purchase of the chapel had been included in budget planning for consideration.  
 It was noted that the decision to accept any offer would be made by the Methodist Church head office in Manchester and not locally.  
 The Chairman suggested forming a sub-committee of TJ, CH and JC to advance discussions with ERNLLCA and NLC.

**RESOLUTION:** Propose that Roxby Parish Council make an offer to purchase the chapel if it comes up for sale. **RESOLVED**

- v. Road surface: the recent resurfacing had failed and was coming away. Apparently, the problem had occurred because it had been laid in poor weather conditions. The raised manhole covers and drains were causing a problem. Mark Thornborough was aware and was dealing with it.

**11/18 LANDFILL SITE**

No items for discussion.

**12/18 PLAYING FIELD**

CW reported that the seat still needed repairing and the surface still needed cleaning. CW would ask MP if he could help. The hedge had been cut. The clerk had received the invoice from Barton Mowing for £864.00. Barton Mowing had submitted their tender for grass cutting in 2018. The clerk had also been approached by MKS Ground Maintenance. She would request a quote from them for comparison.

### 13/18 PLANNING APPLICATIONS

No new applications

### 14/18 CORRESPONDENCE

- i) The clerk read out an email from NLC regarding the precept and grant allocation for 2018/2019. After discussion it was decided that the Parish Council should increase the parish council element slightly this year. The PC also felt that it could not meet all the criteria required to obtain the grant element, therefore, it was decided not to apply for it. HMC and IG would enquire whether the proposals for precept would go to the full council at their next meeting 1 March and find out the deadlines for submission of the precept. HMC would email TJ with her findings.

### 15/18 REPORTS

i) **Clerk**

- The Clerk would be joining a Webinar on 23 January organised by PKF the external auditors.
- The VAT return for 2016/2017 of £591.10 had been submitted.
- Discussion took place regarding the budget for the mowing contract. It had been under-calculated for 2016/2017 as it had not included the hedge cut. However, the £300 which had been budgeted for general maintenance would offset the overspend as it had not been used for general maintenance purposes.

ii) **Parish Councillors**

- CH had been asked by two residents whether it was intended to build on the old COOP ground. No-one knew but there did not appear to be any plans in the near future.
- Biffa had paid a year in advance for the production of the Out and About magazine. CW said he had received good feedback about the magazine.
- CW had reported damage to the chevron sign on the A1077 following a recent accident to Mark Thornborough.

iii) **Ward Councillors**

- HMC asked if the street lights had been done. Some had been fixed but the one near the church was still faulty. IG informed councillors that eventually all street lighting would be replaced with LED lights.
- HMC had received some information for the snow warden about whether the Parish Council could use the help of the local farmer. She would email the details to SS.

### 16/18 FINANCE REPORT

- i) The finance report was tabled and accepted.

#### **Community Account**

Balance as at 31 December 2017: £4169.76

#### **Business Money Manager (Village Hall Fund)**

Balance as at 31 December 2017: £13008.65

Total balances as at 31 December 2017 £17178.41

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Signed .....  
Chairman

Date .....

**PAYMENTS**

The following cheques were presented at this month's meeting for payment.

<b>Cheque No.</b>	<b>£</b>	
101193 Kyanite Consulting	126.00	annual design and hosting package
101194 Barton Mowing	864.00	Invoice 1573 hedge cut and 1 grass cut
101195 Mrs J Curtis	230.02	Salary November and December 2017
101195 Mrs J Curtis	20.00	Expenses – telephone
101196 HMRC	24.60	Employee tax November 2017
101197 HMRC	24.60	Employee tax December 2017
101198 VANL	15.00	Payroll Q3 01/10/2017 to 31/12/2017

**Proposed: P Farmery**

**Seconded: S Smaza**

**17/18 ITEMS FOR INCLUSION ON NEXT AGENDA**

- i) Community Emergency Planning
- ii) Battle's over – A Nation's Tribute
- iii) Parking on grass verges
- iv) Dog fouling
- v) Village image – newsletter
- vi) Landfill site
- vii) Playing field
- viii) Planning applications
- ix) Village Hall
- x) Road Surfacing
- xi) Precept
- xii) Finance report

**MEETING CLOSED 8.12 pm**

Date of the Parish Council meeting Wednesday 14 March at 7.15 pm.