

ROXBY CUM RISBY PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON 13 SEPTEMBER 2017 AT 7.15 PM IN THE METHODIST SCHOOLROOM

62/17 COMMUNITY EMERGENCY PLANNING

The Chairman welcomed Vicky Etherington, from the Humber Emergency Planning Service Councillors, who was in attendance to talk through how to develop a community emergency plan (CEP) and what the emergency plan should cover. Vicky explained the advantages of having a CEP in place and what type of emergencies would likely be encountered. The fire and rescue services were great advocates of CEPs and usually asked if there was one in an emergency. She handed out a CEP template and talked through it. It was agreed that once the Parish Council had developed their CEP the clerk would email it to Vicky. It would then be added to the Humber Emergency Planning register and put in the emergency control room.

Action: to be added to November meeting agenda.

63/17 PRESENT

Parish Councillors: T Jackson (Chairman), C Hodge (Vice-Chair), C Webster, R Lockwood, S Smaza, P Farmery

Ward Councillors: I Glover

Also in attendance: Parish Clerk: J Curtis

64/17 APOLOGIES

M Prior, H Mumby-Croft

65/17 DECLARATION OF INTEREST

No interests declared.

66/17 TO RESOLVE MINUTES OF THE LAST MEETING

The minutes of the last meeting held on 12 July 2017 were accepted as a true record and signed by the Chairman.

Proposed: C Hodge

Seconded: R Lockwood

67/17 MATTERS ARISING NOT COVERED BY AGENDA

The Chairman had received an email from HMC confirming various requests she had made. She had:

- asked for Roxby to be added to the NATS mailing list
- enquired why the fingerpost had not been fixed
- requested an update on when to expect the slurry sealing of roads to start
- asked for consideration of putting a second weight limit sign on Brackenholmes Lane
- asked that diversion signs are well in advance of road closure areas when Risby Road has work done so that drivers do not use the village as a cut through
- asked for North Street to be looked at again re flooding

IG responded that:

- work was already in progress fitting missing fingerposts so Roxby's should be fitted very soon
- there was no news on when the slurry sealing of roads would start
- another weight limit sign would be put on Brackenholmes Lane
- he had spoken to MT who said he had spoken to the drainage team on 12 September. CW had also spoken to Bill Green who confirmed the drainage team were investigating further the flooding on North Street. A gully had already been cut to the dyke. However, flooding was still happening at Cringlebeck due to the dyke being full.

68/17 WINTER SERVICE REVIEW DAY

HMC was scheduled to attend the Winter Service Review Day on 26 July at Normanby Hall and report back to the September Parish Council meeting.

Action: to be deferred to November meeting

69/17 BATTLE’S OVER – A NATION’S TRIBUTE

CW passed round an email from Winterton Town Council highlighting draft plans for the 2018 Centenary celebrations and commemorations on 10 and 11 November 2018.

They were looking for grants/donations from local businesses and parish councils to help fund the weekend, particularly the manufacture of a beacon, which would be erected in Winterton Showground. CW asked if Roxby PC was able to make a donation. The chairman suggested councillors took away the draft plans to read before a decision was made. He asked CW if he would continue to attend the Centenary meetings, next meeting being 28 September, and report back to Roxby PC’s November meeting for further discussion.

70/17 NATS MEETING 16 OCTOBER 2017

MP had confirmed with the clerk that he would attend.

71/17 PROPOSED ROXBY, SOUTH STREET FLOOD ALLEVIATION SCHEME

Work had commenced and good progress was being made.

72/17 PARKING ON GRASS VERGES

The situation was exactly the same with one resident persistently parking on the verge. Councillor IG confirmed that Roxby was on the list of participants of the parking scheme for this financial year.

73/17 DOGFOULING

CH said it was still going on. She had recently had to clean up mess from across her driveway. Unfortunately, no one was ever spotted not cleaning up after their dogs.

74/17 VILLAGE IMAGE

- i) The chairman thanked PF and her husband for painting the bicycles green for the North Lincolnshire leg of the Tour of Britain 2017. He also thanked his wife and CH for helping him position the bicycles at Roxby corner on the A1077. All councillors agreed that the event had been a huge success in promoting North Lincolnshire.
- ii) Councillors decided it would be a good idea to produce a village newsletter. It would be A4 size, double-sided, covering relevant matters affecting residents. All suggestions for content should be forwarded to the clerk. Several suggestions had already been put forward. The newsletter was intended to target those residents who did not use the website or noticeboards to access current information.

Action: To be discussed further at the November meeting

75/17 LANDFILL SITE

There had not been a meeting since the July meeting. The clerk said she had not received the minutes from the last meeting. TJ would send them to her for uploading onto the website. The chairman reported that the signs for the new path had not been put up. CW reported one occurrence of bad smells causing him to close the bedroom window.

76/17 PLAYING FIELD

The chairman had recently visit the playground and there was nothing to report. The surfaces under the play equipment still needed cleaning to remove moss. RL said he would do it.

77/17 PLANNING APPLICATIONS

PA/2017/1170: Planning permission to erect a single storey rear extension

Site Location: 10 North Street, Roxby, DN15 0BL

APPLICATION APPROVED

78/17 CORRESPONDENCE

- i) The clerk read out a letter from the Environment Team, North Lincolnshire Council re a Time Trail Project Proposal. The project proposed a series of trails in key areas such as Roxby, which visitors could follow. There would also be eye-catching information boards placed along the trails. A small donation had been requested. Councillors rejected the request.

79/17 REPORTS

i) Clerk

The clerk reported that she would be writing to the Pension Regulator on 1 October which is the Parish Council's staging date for automatic enrolment to a workplace pension to inform them she did not wish to take up a pension plan.

ii) Parish Councillors

CH informed councillors that there were 3 street lights out in Roxby. TJ reminded her that at the last Town and Parish Council Liaison meeting they had said they did not intend repairing anymore streets lights but would be replacing them with LED lighting. She said she would report them again.

CW reported that the bus shelter was regularly being used by cyclists as a public convenience. There was very little the PC could do other than putting up a sign asking people not to use it as a toilet.

CW had spoken with Mark Thornborough who confirmed the footpath at Alps college would be cleared within the next few weeks to coincide with the hedge cutting.

i) Ward Councillors

IG reported that NLC was going through a transformation. 2000 members of staff had already gone. One idea was to rationalise meetings to save money and it was working. However, all the big schemes reported in the newspapers were going ahead, including the transference of offices. PF asked what would happen to the Civic Centre. IG said he didn't know much about it except the idea of it becoming a hotel was not a financially viable option and NLC were promoting it as offices.

TJ asked about the recommendation put forward at the Town and Parish Council Liaison meeting to reduce the number of members serving on Town Councils to a maximum of 9. IG confirmed that all TCs would eventually be reduced to a maximum of 9 with the intention of making them more professional. He gave examples of TCs with too many members.

80/17 FINANCE REPORT

- i) The finance report was tabled and accepted.

Community Account

Balance as at 31 August 2017: £5575.27

Business Money Manager (Village Hall Fund)

Balance as at 31 August 2017: £13006.05

Total balances as at 31 August 2017 £18581.32

PAYMENTS

The following cheques were presented at this month's meeting for payment.

Cheque No.	£	
101180 Barton Mowing	168.00	Invoice 1308 July 2 grass cuts
101181 Barton Mowing	168.00	Invoice 1373 August 2 grass cuts
101182 Mrs J Curtis	229.82	Salary July and August 2017
101182 Mrs J Curtis	20.00	Expenses – telephone
101183 HMRC	24.80	Employee tax July 2017
101184 HMRC	24.60	Employee tax August 2017
101185 P Farmery	12.08	Green paint for bicycles (Tour of Britain 5 Sept)

Proposed: P Farmery

Seconded: C Hodge

- ii) The clerk had received notification from Aon insurance that they would no longer be providing local councils insurance. Attached was an introduction letter from BHIB Insurance Brokers confirming they would be handling our current policy after the next renewal date. The coverage and premium would remain the same. There was also enclosed a letter from NALC supporting BHIB Insurance Brokers as the preferred insurance supplier to the association.

81/17 ITEMS FOR INCLUSION ON NEXT AGENDA

- i) Emergency Planning
- ii) Winter Service Review
- iii) Battle's over – A Nation's Tribute
- iv) NATS meeting
- v) Parking on grass verges
- vi) Dog fouling
- vii) Village image – newsletter
- viii) Landfill site
- ix) Playing field
- x) Planning applications
- xi) Finance report
- xii) Dates for next year's meetings

MEETING CLOSED 8.22 pm

Date of next Parish Council meeting Wednesday 15 November 2017 at 7.15 pm.