

**ROXBY CUM RISBY PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
12 JANUARY 2022 AT 7.15 PM IN THE METHODIST CHAPEL SCHOOLROOM**

**PRESENT**

Parish Councillors: S Smaza (Chairman); P Farmery (Vice-Chairman); C Webster, M Earp,  
R Lockwood, M Verran  
Ward Councillors: J Lee, C Ross  
Parish Clerk: J Curtis

**01/22 APOLOGIES** None

**02/22 DECLARATION OF INTEREST** S Smaza – village hall trustee

**03/22 TO RESOLVE MINUTES OF THE LAST MEETING**

**RESOLVED:** The minutes of the meeting held 10 November 2021 were accepted as a true record with one amendment. It was duly noted that M Verran had been present at the meeting. The minutes were signed by the Chairman.

Proposed: P Farmery

Seconded: R Lockwood

**04/22 MATTERS ARISING NOT COVERED BY THE AGENDA** None

**05/22 PARKING ON ORNAMENTAL GRASS VERGES/PAVEMENTS** No problems

**06/22 DOGFOULING** Nothing to report

**07/22 VILLAGE IMAGE**

Roxby

- i) The bulbs that PF had planted in 2021 were starting to grow.
- ii) Grass cutting contract – The clerk had received a number of quotes for the grass cutting of verges and public rights of way, which she read out to members. She was awaiting a few more before a decision would be made.
- iii) The clerk had submitted an application for the Spring in Bloom grant offered by North Lincs Council for £355 to cover 6 hanging baskets and various plants. Ward Cllr JL informed members that Roxby PC had been awarded £292.

Dragonby

N Lincs Council had relaid the base but it was too small for the bench. D Farmery had gone to fit the bench and discovered the base was 1 metre too short in length and 30 cms too narrow. CW had contacted the council but had not received a response. JL would contact Mick Johnson.

**08/22 LANDFILL SITE**

All was going to plan. PF said the smell of rotten eggs had been particularly bad today. Some drilling work had been planned for the following week.

The clerk mentioned that the grant received from Biffa to pay for putting the residents' updates on the website had finished. PF asked if it was possible to monitor how many people looked on the website. The clerk would ask NB.

The next liaison meeting had been brought forward to 9 March 2022.

**09/22 PLAYING FIELD**

There were few problems to report. ME reported the path was slippy and commented that the playground needed money spending on it. Still awaiting the report from JR at North Lincs Council. Cllr JL was optimistic that the report would be ready for the March meeting.

Signed ..... Dated .....

**10/22 PLANNING APPLICATIONS**

PA/2021/1960: Application for approval of reserved matters (appearance, landscaping, layout and scale) pursuant to outline application PA/2020/1422 dated 23/11/2020 to erect three dwellings. Site Location: The Old Hall, 36 North Street, Roxby, DN15 0BL There were no objections – Decision - Not yet determined

**11/22 ROADS**

- a. Brackenholmes Lane – It was noted that the pot holes were becoming like craters. The farmer's wall had been damaged near the bend. PF had been informed that a tree opposite her house would have to be taken down and the road would have to be closed to do the work.
- b. Speed limit on A1077. JL read out a response received from the Highways department regarding reducing the speed limit to 30 mph near Options, Roxby House. The speed limit had already been reduced to 50 mph a few years ago and there were no plans to reduce it further.
- c. PF pointed out that both Brackenholmes Lane and Cringlebeck, which are single track roads, had a 60mph speed limit. They had been scheduled to be assessed for a reduction to 50 mph but there had not been any indication when.

**12/22 WEBSITE AND FACEBOOK**

The clerk had received a quote from Kyanite Consulting of £205 plus VAT to update the existing website in line with the WCAG 2.1 guidelines on accessibility. Members agreed to the proposed changes. The clerk would contact Kyanite to go ahead and update the website for Roxby Parish Council. She would also request a page for planning applications be created on the parish council website. The clerk had attended a Town and Parish Council Meeting on devolution and one of the topics was North Lincolnshire Council intended updating their planning pages. Links could be created to go straight through to planning applications from our website.

Also, the clerk would ask if there was a way of checking how many visits the website received. She would report back at the next meeting.

Discussion took place about each councillor having a dedicated councillor email address as it was not good practice to use their personal email address. The clerk would talk to Nick again.

The funding from Biffa had been used up to put the residents' updates on the website. CW would approach Biffa to ask if they would cover the cost the cost of putting the residents' updates on the website again.

**13/22 CORRESPONDENCE**

The clerk had received a hard copy of the Humberside Police and Crime Plan 2021 to 2025 which sets the police and crime objectives for the Humber area for the next 4 years. Its three overarching aims were: engaged, resilient and inclusive communities; safer communities and effective organisations.

The clerk asked if councillors wanted to read it and pass it on. She would check if there was an electronic version which could be emailed to them.

All email correspondence since the last meeting had already been forwarded to councillors.

**14/22 FLOODING IN ROXBY UPDATE**

Cllr JL read out a communication from Highways. They considered that they had completed their commitment and believed the drainage study they had undertaken now sat with the parish to decide on the way forward. Councillors indicated they had not seen this report. However, the consultants considered the flooding issues in Roxby were predominantly private ownership issues and therefore a low priority in relation to other areas in North Lincolnshire.

Cllr JL would inform them that the PC had not seen the report.

Signed ..... Dated .....

Cllr CR reported that she had been to look at the puddle outside St Mary's church when it had rained. She would report back how large it was and the potential risk when it freezes. She would ask Highways to come out and look at it. The clerk would send her a photo of the puddle.

Flooding near the farm on Cringlebeck had improved slightly. The dyke was full but the corner was better.

## 15/22 REPORTS

### i) Clerk

She had attended a Town and Parish Liaison meeting on 18 November and read out the list of possible further steps for devolution.

### ii) Parish Councillors

- a. MV – The meeting planned for 10 January 2022 had been cancelled and the next North Lincs Green Energy Park meeting would be held 28 February.
- b. CW reported that the road sweeper would no longer attend to any ad hoc requests.
- c. SS - Nats meeting held 22 December 2021. Although he attended, SS had audio issues and could only receive audio but could not communicate to the meeting.

### iii) Ward Councillors

- a. Covid rates were high but there were fewer people in hospitals so they were coping. There had been a good uptake of booster vaccinations. People were also booking 1<sup>st</sup> and 2<sup>nd</sup> jabs at all the centres.
- b. Landmark 350,000<sup>th</sup> vaccine was due to be administered in North Lincolnshire this week
- c. Hospitality businesses could now apply for up to £6,000 from Government's £1bn grant pot. Details could be found on the North Lincs website.
- d. NLC had issued nearly 2000 fines to those who had dropped litter, dog fouling or fly-tipping since the year-long pilot scheme, working with partners LA Support, began in November 2020. Details could be found on the NLC's website.
- e. Still looking for occasions to plant trees and were awaiting a fresh delivery to be planted late January and February. All details could be found on the NLC website.

## 16/22 FINANCE REPORT

- i) To receive updates regarding finance and agree payments.

## ACCOUNT BALANCES AS AT 31 DECEMBER 2021

### Community Account

Balance as at 31 December 2021: 8258.92

### Business Money Manager

Balance as at 31 December 2021: 4041.11

Total balances as at 31 December 2021: 12327.33

### *The net balances reconcile to the receipts and payments ledger, as follows*

### Community Account

Opening balance 1 November 2021 9119.89

Add receipts: 0.00

Less payments by BACS: 833.67

Less payments by cheque: 27.30

Closing balance as at 31 December 2021 8258.92

Signed ..... Dated .....

**Business Money Manager**

Opening balance 1 November 2021	4041.01
<u>Add receipts:</u> Bank interest	<u>£0.10</u>
Closing balance as at 31 December 2021	<u>4041.11</u>

**PAYMENTS****Paid by BACS transfer on 7 January 2022**

Kyanite Consulting	24.00	Biffa update for November 2021
Glendale Country	127.20	verges grass cutting w/e 29/10/2021
Barton Mowing	960.00	grass cutting November and hedge cut
Kyanite Consulting	147.16	annual maintenance and hosting package 2022
Kyanite Consulting	24.00	Biffa update for December 2021
VANL	15.00	Q3 payroll charges
<b>For approval</b>		
HMRC	39.20	Month 8 Income tax
HMRC	39.20	Month 9 Income tax
J Curtis	365.28	Net Salary and WFH allowance November and December
J Curtis	10.79	Travel expenses for meeting 12 January 2022

The finance report was approved. The chairman signed the report and bank statements.

- ii) Budget setting and precept for 2022  
The clerk talked through the budget report. As there were no major projects or expenses expected and the bank balance was healthy, the proposal was to keep the precept at £6000 for 2022- 2023 financial year.  
Proposed: C Webster                      Seconded: P Farmery  
The clerk would inform NLC.  
She would also enquire if there was a support grant available this year.
- iii) Bank charges - HSBC were now charging £8 per month fees and £1 to cash cheques. The members agreed to look at changing banks. It was suggested to try Virgin and Nationwide. The clerk would report back at the next meeting.

**17/22 ITEMS FOR INCLUSION ON THE NEXT PARISH COUNCIL MEETING AGENDA**

- i) Parking on ornamental grass verges and pavements
- ii) Dog fouling
- iii) Village image:
- iv) Landfill site
- v) Playing field
- vi) Planning applications
- vii) Roads
- viii) Media: Website/Facebook
- ix) Correspondence
- x) Flooding in Roxby
- xi) Reports
- xii) Finance report – changing banks

**18/22 DATE OF NEXT MEETING**

Wednesday 9 March 2022 at 7.15 pm.

**MEETING CLOSED 9.03 PM**

Signed ..... Dated .....