

**ROXBY CUM RISBY PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
14 JULY AT 7.15 PM IN THE METHODIST CHAPEL SCHOOLROOM**

**60/21 PRESENT**

Parish Councillors: S Smaza (Chairman); C Webster (Vice-Chairman); P Farmery (Vice-Chairman);  
M Earp, R Lockwood; M Verran,  
Ward Councillors: C Ross; J Lee; R Waltham  
Parish Clerk: J Curtis

**61/21 APOLOGIES**

None

**62/21 DECLARATION OF INTEREST**      S Smaza – village hall trustee

**63/21 TO RESOLVE MINUTES OF THE LAST MEETING**

**RESOLVED:** The minutes of the meeting held 9 June 2021 were accepted as a true record and signed by the Chairman.

Proposed: P Farmery

Seconded: R Lockwood

**64/21 MATTERS ARISING NOT COVERED BY THE AGENDA**

none

**65/21 PARKING ON ORNAMENTAL GRASS VERGES/PAVEMENTS**

There were no significant problems at present. However, harvest time always posed a problem when large farm vehicles travelled through the village. Common sense would need to be used. In the past it had been a problem on West Street with farm vehicles trying to pass parked cars and the need to knock on doors.

**66/21 DOGFOULING**

Roxby: PF reported that her neighbour had put up "Please keep off the grass" signs on her land. Things had settled down at the moment. The dog bins were not being filled up with large bags of waste as in the past and there was none left on pavements.

**67/21 VILLAGE IMAGE**Roxby

Work had ground to a halt on the corner of West Street and A1077 due to poor weather. ME had taken photos of the large stones offered by Biffa. The problem was how to move them as machinery would be needed. Also, where to situate them in the village in relation to where the utility services. RW said he could get a plan of services in the village. CW had been offered 12 sleepers by British Steel in the next few weeks. RL offered to collect them if they could not deliver.

RL had received a new yellow grit bin, which was at his house. The original bin was still in situ at the corner because it was full.

Dragonby

The ward councillors reported that North Lincs Highways had given permission for the bench to be put back where it had originally been sited. A new base would be laid to replace the one that was dug up. P Dodds had been informed.

There was nothing to report from Elwes estate about permission to site the bench near the Dragonby Dragon. The clerk would inform Jack Cooper the Land Agent that this was no longer required.

Signed ..... Date .....

Chairman

**68/21 LANDFILL SITE**

There had been a recent Zoom meeting. There weren't any significant problems apart from a few smells. A Winterton councillor had voiced concerns about flooding. The drainage board would be doing some work on the system. The infilling would be completed in 4 years and landscaping would start. A presentation about what the site would look like was planned for the next meeting in January.

**69/21 PLAYING FIELD**

There was a meeting arranged in the park on 15 July at 4pm with North Lincs councillors to discuss funding to upgrade the park. There weren't any problems with littering to report. ME had been speaking to someone who brought his grandson to the park to play because it was clean and litter free. Winterton children were still coming to the park and getting in through a hole in the hedge, which was getting slightly bigger.

**70/21 PLANNING APPLICATIONS**

PA/2021/1243 Planning permission to erect an extension to existing dwelling at 24 South Street, Roxby, DN15 0BP. No objections

PA/2021/1205 Planning permission to erect a single-storey ground floor rear extension, enlarge the existing dormer space to the rear of the dwelling and erect a new detached garage to the side of the property at 43 North Street, Roxby, DN15 0BL. No objections

PA/2021/1100 Planning permission to erect a single-storey extension to the existing garage and make alterations to form additional accommodation at Seldom Inn, High Street, Dragonby, DN15 0BE. No objections – not yet determined

PA/2021/671 Planning permission to erect a single-storey ground floor rear extension, enlarge the existing dormer space to the rear of the dwelling and erect a new detached garage to the side of the property at 43 North Street, Roxby, DN15 0BL. Permission granted 11 June. Slight alterations to plans so resubmitted as PA/2021/1205

PA/2021/659 Planning Application at Hatikvah House, North Street, Roxby, DN15 0BL

Councillors had submitted their objections, which the clerk had collated and submitted to North Lincs Planning department.

The point was raised that any Planning Applications that affected the village as a whole should be put on the noticeboards and website.

PA/2021/827 Planning permission to erect a two-storey rear extension and make alterations to the dwelling at Scotney Farm, Access Road to Scotney Farm, Roxby, DN15 9RA No objections – not yet determined

**71/21 ROADS**

a. Pot holes There was a large pot hole at least 6" deep on Brackenholmes Lane near the duck pond. RW said he had taken a picture of the large pothole on North Street and he would also take pictures of the other pot holes and the fly-tipping that had occurred.

b. Speed limit on A1077

c. RW had received an email, which he would forward to the clerk, about the varying speed limits ranging from 50 to 30 to 60 on the A1077 at the S-bend near Roxby. It had been discussed about extending the 30 mile an hour section from the bend before Options, Roxby House coming from Scunthorpe to after the next bend going towards Winterton where people crossed the road to go to the bus stop at the corner of West Street. ME commented on the lack of signage. The NLC wouldn't consider a crossing for safety reasons. RW suggested members count the number of people crossing at different times of day and put together a case of need to have the current speed limit reviewed even though it had been reduced from the national speed limit 2 or 3 years ago. The data could then be sent to the NL council for consideration.

d. The hedge at the s-bend on Brackenholmes had been cut.

**72/21 WEBSITE AND FACEBOOK**

The clerk had been updating the website. The updated Community Emergency Plan had been uploaded. page - Ongoing. The clerk had set up the Roxby Parish Council Community Group Facebook page but hadn't developed it. The clerk suggested using the same photo as the one on the website. Next steps were to set up a Facebook page committee.

Signed ..... Date .....

Chairman

**73/21 CORRESPONDENCE**

All email correspondence had been forwarded to councillors including the invitation to the North Lincs Green Energy Park meeting in Burton upon Stather, which SS and MV had attended and the playground meeting for 15 July.

**74/21 FLOODING IN ROXBY UPDATE**

Still awaiting the consultants to settle on which of 3 solutions was most suitable. They were meeting late August so they should have reached agreement on the best solution. RW hoped to have the report for the September meeting. As soon as the report was received RW suggested convening a meeting with all parties including residents, who would be affected.

**75/21 REPORTS****i) Clerk**

- a. In line with a suggestion from the internal auditor that the numbering of items on the agenda should correspond to the numbering on the minutes. Going forward the agenda for the September meeting would be numbered accordingly.
- b. Letter from Pensions Regulator. The clerk had gone online to declare there were no changes to the current information.
- c. Advisory Note 20: Financial support to the local parish church. The clerk advised members that if a churchyard is open then the Parish council should not be paying for the grass cutting but if the churchyard is closed then the responsibility for upkeep can be passed to the Parish Council. Most of St Mary's churchyard was closed but there was a small part separated from the main churchyard which was used for burials.

**ii) Parish Councillors**

- a. North Lincs Green Energy Park (NLGEP) - **MV** and SS had attended a meeting on 1 July in Burton upon Stather about the proposed Energy Recovery Facility to be based at Flixborough industrial estate. It was basically an incinerator and residents were particularly concerned about how tall the chimney would be and the fallout. There were a lot of objections. It would have a Visitors Centre and would encourage schools to visit to show the way forward in energy production. They were considering extending Dragonby sidings, which is why it could affect residents in Dragonby in the Parish of Roxby. Appears to be a good idea but possibly in the wrong place.
- b. PF would be tidying up the planters as it was end of season for some of the plants.

**iii) Ward Councillors**

- a. The drop-in session had been arranged for 26 July between 5pm and 6pm at the Methodist Hall. There would be a letter sent to residents inviting them to the drop in.
- b. Parking on grass verges – unfortunately there was no traffic regulation order in place in Roxby. They would try and do a few drive throughs to see what was happening and report back.
- c. COVID – still a lot about at the moment amongst the young. Still doing vaccinations and young in this area are taking it up.

Signed ..... Date .....

Chairman

**76/21 FINANCE REPORT**

- i) To receive updates regarding finance and agree payments.

**ACCOUNT BALANCES AS AT 30 JUNE 2021****Community Account**

Balance as at 30 June 2021: £11286.32

**Business Money Manager**

Balance as at 30 June 2021: 4040.91

Total balances as at 30 June 2021: £15327.23

***The net balances reconcile to the receipts and payments ledger, as follows*****Community Account**

Opening balance 1 June 2021 £10859.12

Add receipts: £1374.00

Less payments by cheque: £946.80

Closing balance as at 30 June 2021 £11286.32

**Business Money Manager**

Opening balance 1 June 2021 £4040.81

Add receipts: £0.10

Closing balance as at 30 June 2021 £4040.91

**PAYMENTS****Paid by BACS transfer**

9 July	Barton Mowing	180.00	Invoice 3648 grass cutting May 2 cuts
9 July	Kyanite Consulting	24.00	Invoice 7053 Biffa update
9 July	Barton Mowing	270.00	Invoice 3711 grass cutting June 3 cuts
9 July	J Curtis	38.58	Canon ink cartridge

**Invoices to pay by BACS**

14 July	J Curtis	306.64	Net Salary May and June
14 July	J Curtis	21.58	travel expenses 2 meetings 9 June and 14 July
14 July	HMRC	31.80	Income tax May
14 July	HMRC	31.80	Income tax June
14 July	Glendale	254.40	verges grass cutting we 28 May and 11 June

**Cheques**

14 July 101383 M Earp 18.00 reimbursement of goods purchased at B&Q

## ii) Online banking:

- The clerk had set up Barton Mowing and Kyanite and paid their current invoices. Approval requested to pay the clerk's salary, HMRC and Glendale's invoice.  
Approved
- Cheque 101383 was paid to ME for goods bought for general maintenance in the village.
- The clerk gave the chairman a form to complete to become a secondary user on the account. It was deemed good practice to have a secondary user.

Signed ..... Date .....

Chairman

- iii) Review of Clerk's contracted hours. The clerk had submitted a request to the Chairman to review her hours to reflect the extra time she worked over and above the 13 hours per month she was contracted for. Councillors agreed to increase her hours to 16 hours per calendar month paid from 14 July 2021. The clerk thanked the Parish Council for their understanding. She would let VANL payroll know.

#### **77/21 REVIEW OF POLICIES: STANDING ORDERS/FINANCIAL REGULATIONS/ CODE OF CONDUCT**

The clerk confirmed that the PC was using the current code of conduct. The updated financial regulations had been adopted on 23 September 2020 and were on the website. The clerk had checked the current standing orders against the model standing orders on the ERNLLCA site and confirmed that they did not require any changes. Councillors approved and adopted the policies for 2021 – 2022.

#### **78/21 ITEMS FOR INCLUSION ON THE NEXT PARISH COUNCIL MEETING AGENDA**

- i) Parking on grass verges and pavements
- ii) Dog fouling
- iii) Village image:
  - i. Roxby
  - ii. Dragonby
- iv) Landfill site
- v) Playing field
- vi) Planning applications
- vii) Roads
- viii) Media: Website/Facebook
- ix) Correspondence
- x) Flooding in Roxby
- xi) Reports
- xii) Finance report
- xiii) Review of Adult Safeguarding, Child Protection, Equal Opportunities and Health and Safety Policies.
- xiv) Online Banking

#### **MEETING CLOSED 9.10 pm**

Date of the next parish council meeting Wednesday 8 September 2021 at 7.15 pm.

Signed ..... Date .....

Chairman