

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 2020” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Roxby cum Risby Parish Council

County area (local councils and parish meetings only): North Lincolnshire

### Financial year ending 31 March 2020

Prepared by (Name and Role): Jo Curtis, Clerk/Responsible Finance Officer

Date: 22/04/2020

	£	£
<b>Balance per bank statements as at 31/3/20:</b>		
Community Account	3,497.16	
Business Money Manager	<u>4,038.62</u>	
		7,535.78
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/20 <b>(enter these as negative numbers)</b>		
101299	- 15.00	
Cheque number 101301	- 140.00	
101303	- 15.00	
		<u>- 170.00</u>
Add: any un-banked cash as at 31/3/20		<u>-</u>
		<u><u>7,365.78</u></u>