

**ROXBY CUM RISBY PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
11 MARCH 2020 AT 6.45 PM IN THE METHODIST SCHOOLROOM**

**17/20 PRESENT**

Parish Councillors: S Smaza (Chairman), P Farmery (Vice Chair), C Webster (Vice Chair), P Dodds, M Earp, , R Lockwood, M Verran,

Parish Clerk: J Curtis

One member of the public

**18/20 APOLOGIES**

Councillor J Reed

**19/20 DECLARATIONS OF INTEREST AND DISPENSATIONS**

There were no declarations of interest or dispensations

**20/20 TO RESOLVE MINUTES OF THE LAST MEETING**

The minutes of the meeting held 8 January were accepted as a true record and signed by the Chairman.

Proposed: P Farmery

Seconded: C Webster

**21/20 MATTER ARISING NOT COVERED BY THE AGENDA**

None

**22/20 DOGFOULING**

There is an excessive amount of dog poo at the moment on the Trods and Middle Street. A resident living near the Trods had put up a camera to try and catch the culprits. SS would distribute the "Taking the Lead" leaflets.

**23/20 VILLAGE IMAGE**

The tree outside the chapel situated on the piece of land known as "No man's land" needed trimming. It was decided to wait until the purchase of chapel was completed to see if the land belonged to the chapel.

**24/20 LANDFILL SITE**

At the last landfill liaison meeting Biffa had agreed to sponsor a dedicated webpage on the Parish Council's website. Biffa would send future updates to the clerk, who in turn would send them to Nick to upload onto the PC's website. She would check with Kyanite how much it would cost for the page. Anyone in the village who didn't have access to a computer could have a hard copy. A letter would be sent to residents to let them know.

It was agreed the smells had improved recently and they continued to work on the cells. They had put down 29k sq. metres of membrane but were struggling to get materials due to the coronavirus restrictions. The work was due to finish by the end of March.

**25/20 PLAYING FIELD**

- i) SS had visited KB to have a chat about supervision of the playing field. They both agreed that due to current circumstances she was no longer in a position to continue looking after the play area. SS said he would write her a letter and get some flowers as a thank you for her help over the years. The clerk said that there was the honorarium cheque to give her as well. KB had given SS the risk assessment and key for the bin.

Signed ..... Date .....

Chairman

- ii) ME, who lives just across the road from the park, offered to inspect the play area once a week. When any substantial work needed doing, councillors would form a working party.
- iii) The annual playground inspection was due. The clerk would organise it.
- iv) SS would be attending a free training course about play area safety on 9th April organised by ERNLLCA

### 26/20 RISK ASSESSMENTS

The clerk would send the play area risk assessment form to ME and a new bus shelter form to CW. No-one had seen SH to inspect the clock winding risk assessment.

Developing a litter picking risk assessment was still in progress. CW had received a risk assessment from North Lincs Council. NLC had offered to equip the PC with litter picking equipment. The clerk requested a copy of the risk assessment form.

ME said he would be attending the Risk Assessment training course on 18 March run by North Lincs Council.

### 27/20 PLANNING APPLICATIONS

- i) PA/2019/895: Old Farm, North Street, Roxby: Permission to convert former agricultural barns to form two dwellings including partial demolition and associated works. **Decision: Full planning with conditions**  
**A discussion took place about existing problems with flooding in the vicinity. CW would speak to the farmer for further information.**
- i) PA/2019/1012: 19 Birch Rise, South Street to erect a 2-storey rear extension.  
**Decision: Not yet determined.**

### 28/20 ROADS

- i) Speed limit on Brackenholmes Lane – CW had been to a consultation meeting in Winterton and had spoken with someone from the Highways department, who believed there was little chance of reducing the speed limit on the A1077 or Crinklebeck. However, in his opinion Brackenholmes Lane near the duck pond should be reduced from 60 mph to 30 mph. He suggested getting someone from the council to come out to look at it and indicated it would cost approximately £2000 to move the 30mph sign.

### 29/20 WEBSITE AND FACEBOOK

Discussion took place about revamping the website and making regular updates to try and make it more interesting to encourage residents to visit the site. CW suggested an events page. The website would become a regular agenda item. Councillors also discussed setting up a Facebook page. Quite a few local town and parish councils had a Facebook page now. ERNLLCA had sent an email about a one-day course on Wednesday, 25 March that they were offering about “Social Media - Engaging Your Community” at the Ropery, Barton upon Humber. The clerk and M Earp were interested in attending.

### 30/20 CORRESPONDENCE

- i) Grass cutting – NLC had written to offer all town and parish councils the opportunity to take over the responsibility for cutting grass verges and public rights of way within their parishes. The clerk had approached Barton Mowing to quote for the work but unfortunately, they did not have the capacity to take it on. It was therefore agreed to stay with NLC for the time being.
- ii) Notification of bin changes over Easter.
- iii) Dormant assets policy implementation from NALC – not applicable
- iv) Free caller blocker service from the National Trading Standards scam team. Applications open to general public from 13 March.

Signed ..... Date .....

Chairman

**31/20 REPORTS**

- i) **Clerk**  
HSBC Bank charges were changing; however, this did not affect the PC as it never incurred charges.
- ii) **Parish Councillors**  
CW had attended a consultation meeting in Winterton with NL Planning about the proposed local plans for the Winterton and Roxby area. He had spoken to an NLC representative about how they saw the future for Roxby. They had discussed the boundary lines and the problems of flooding that Roxby was experiencing. On balance it was considered better not to encourage any future development. Replies needed by 27 March.  
SS reported that the Village Hall had held its AGM. Discussions were still taking place between Elwes and the Methodist Church about lifting the covenant. In the meantime, the Methodist church had agreed to pay for necessary repairs.
- iii) **Ward Councillors**  
Although Cllr J Reed was unable to attend, she had sent her report via email. The clerk would forward it to councillors.

**At this point the meeting was adjourned because the annual parish meeting was scheduled to commence at 7.15 pm.**

**32/20 FINANCE REPORT**

- i) To receive updates regarding finance and agree payments - the finance report was tabled and accepted.

**ACCOUNT BALANCES AS AT 29 FEBRUARY 2020****Community Account**

Balance as at 29 February 2020: 4274.32

**Business Money Manager**

Balance as at 29 February 2020: 4036.61

Total balances as at 29 February 2020 £8310.93

**PAYMENTS**

The following cheques were presented at this month's meeting for payment.

<b>Cheque No.</b>	<b>£</b>	
101295 Mrs J Curtis	104.50	Expenses Jan/Feb – telephone, stamps, printer cartridge and printing newsletter
101296 Mrs J Curtis	247.66	Clerk's Net Salary Jan/Feb 2020
101297 HMRC	31.00	Employee tax January 2020
101298 HMRC	31.00	Employee tax February 2020
101299 VANL	15.00	Q3 01/10/2019 – 31/12/2019 payroll charges payroll Q3
101300 S Hind	148.00	Honorarium for clock winding 2019-2020
101301 L Webster	140.00	Honorarium for cleaning the bus shelter 2019-2020
101302 K Barley	131.00	Honorarium for playground supervision 2019-2020
101303 C Webster	15.00	photocopying
101304 Roxby Methodist Church	72.00	room hire for Parish Council meetings
101305 Roxby Methodist Church	12.00	room hire for Parish Council meeting

**Proposed: P Farmery**

**Seconded: R Lockwood**

Signed ..... Date .....

Chairman

**33/20 ITEMS FOR INCLUSION ON THE ANNUAL PARISH COUNCIL MEETING AGENDA**

- i) Dog fouling
- ii) Village image
- iii) Website
- iv) Land and tree outside the Methodist Chapel
- v) Landfill site
- vi) Playing field
- vii) Planning applications
- viii) Roads – Risby Warren
- ix) Finance report

**MEETING CLOSED 9.04 pm**

Date of the annual parish council meeting Wednesday 13 May 2020 at 7.15 pm

Signed ..... Date .....  
Chairman