

ROXBY CUM RISBY PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
11 JULY 2018 AT 7.15 PM IN THE METHODIST SCHOOLROOM**

60/18 PRESENT

Parish Councillors: T Jackson (Chairman), C Hodge (Vice-Chair), P Farmery, R Lockwood, S Smaza, C Webster

Ward Councillors: I Glover, H Mumby-Croft

Parish Clerk: J Curtis

The Chairman reported that M Prior had resigned from the Parish Council due to work commitments.

61/18 APOLOGIES

None

62/18 DECLARATION OF INTEREST

No interests declared.

63/18 TO RESOLVE MINUTES OF THE LAST MEETING

RESOLVED: The minutes of the meeting held 9 May contained a typo error at minute reference 51/18 (i) a – *valuation of around £125 amended to read £125K*. The Chairman initialled the amendment. The minutes were accepted as a true record and signed by the Chairman.

Proposed: P Farmery

Seconded: R Lockwood

64/18 MATTERS ARISING NOT COVERED BY THE AGENDA

None

65/18 VILLAGE HALL

i) RESOLUTION: Acquisition of Roxby Methodist Chapel

- a. The Chairman had discovered that as a parish council there would be no funding available to purchase the building so they would go down the route of forming a charity. The charity could then apply for funding to buy the place and subsequently manage it.
- b. Cllrs HMC and TJ had met with Julie Reed of North Lincs Council who would help with the setting up of the charity. In order to register the charity, the initial trustees would be TJ and SS for Roxby PC, CH for WI, HV or HC for the Methodist Church.
- c. TJ had met with the Methodist minister. The Methodist Church were asking £125K however TJ had offered £95K to £100K on the basis that the valuer had indicated the plot was only big enough for one property. The minister said they would think about it and were happy to sell the building to a charity.
- d. TJ had spoken to James Harrison, Biffa manager at their recent meeting about possible funding. He said they had a system whereby they could nominate preferences and priorities. TJ would put James Harrison in touch with Julie Reed.
- e. TJ had received a letter from Andrew Percy who would keep in touch to monitor progress.
- f. TJ posed the question: Would the PC have to apply for change of use? The general consensus was that it was not a change of use.

RESOLUTION: To form a charity to buy and manage the building.

66/18 DATA PROTECTION

- (i) Risk Assessments: CH and PF passed around the risk assessment forms they had produced for the bus shelter and church grounds. They were in the process of developing a risk assessment for the clock winding but CH explained further information was required to know what to include as potential risks. An inspection of the clock tower was required.
- (ii) General Data Protection Regulations: CH was still reading through the paperwork. It was agreed to defer this item to the next meeting.
- (iii) The clerk had received the ERNLLCA Newsletter, which specified that Town/Parish Councils must register with the Information Commissions Office (ICO) or face fixed penalty fines. The cost was £40 per annum or £35 if paid by direct debit. The clerk would set up a direct debit.

67/18 TO DISCUSS 2018 CENTENARY CELEBRATIONS

Deferred to next meeting

68/18 COMMUNITY EMERGENCY PLANNING

Deferred to next meeting

69/18 PARKING ON GRASS VERGES

Deferred to next meeting

70/18 DOGFOULING

Deferred to next meeting

71/18 VILLAGE IMAGE

Deferred to next meeting

72/18 LANDFILL SITE

At the recent site visit councillors had seen a train being unloaded. They had also seen a plan of what the site would look like after regeneration to become a country park. It was proposed to make the site visit an annual event.

73/18 PLAYING FIELD

Deferred to next meeting

74/18 ROAD SURFACING

Deferred to next meeting

75/18 PLANNING APPLICATIONS

PA/2018/796: Application to fell a willow tree known identified as T13 in and subject to Tree Preservation (Roxby) Order 1975, The Linhay, Old Barn Lane, Roxby, DN15 0DJ
Application approved on the condition that a replacement tree is planted.

PA/2018/1071: Planning Application to erect a detached garage at Fairfield, High Street, Dragonby, DN15 0BE
Roxby PC received the application on 13 June 2018 and submitted comments on 29 June 2018. There were no objections, however a general observation was made that the garage looked more like a bungalow and bigger than the main house.

76/18 CORRESPONDENCE

Poster for North Lincolnshire Aviation Heritage Festival on 29 July at Hibaldstow.
Poster for Fly the Red Ensign Merchant Navy Day 3 September.

Signed
Chairman

Date

77/18 REPORTS

i) **Clerk:** no report

ii) **Parish Councillors**

- a. CH had received complaints about the roads. HMC reported that a cabinet member had been out and photographed some of the roads. CH said she had seen them tarmac round weeds in the road on Middle Street. HMC said she had also witnessed the company tarmacking over some weeds on a footpath in Broughton. She confirmed they would not get paid until the work was of a satisfactory standard.
- b. SS attended the NATS meeting on 23 May 2018. Nothing new to report.
- c. RL reported that a digger bucket had been left on a footpath. PF said it was outside her neighbour's house while they were having work done in the back. However, pedestrians could get past.

iii) **Ward Councillors:** no reports

78/18 FINANCE REPORT

i) To receive updates regarding finance and agree payments - the finance report was tabled and accepted.

Account Balances as at 30 June 2018

Community Account	
Balance as at 30 June 2018:	£6233.78
Business Money Manager (Village Hall Fund)	
Balance as at 30 June 2018:	<u>£14013.33</u>
Total balances as at 30 June 2018	<u>£20247.11</u>

PAYMENTS

The following cheques were presented at this month's meeting for payment.

Cheque No.		£	
101219	VANL	15.00	Q1 payroll 2018-19
101220	Barton Mowing	168.00	2 grass cuts May 2018
101221	Barton Mowing	168.00	2 grass cuts June 2018
101222	Mrs J Curtis	239.19	Salary May and June 2018
101222	Mrs J Curtis	20.00	Expenses May and June – telephone
101223	HMRC	22.80	Employee tax May 2018
101224	HMRC	24.20	Employee tax June 2018

Proposed: C Hodge

Seconded: P Farmer

79/18 ITEMS FOR INCLUSION ON THE SEPTEMBER PARISH COUNCIL MEETING AGENDA

- i) Acquisition of Village Hall
ii) 2018 Centenary Celebrations
iii) Parking on grass verges
iv) Dog fouling

- v) Village image – to consider joining CPRE best kept village in 2019
- vi) Landfill site
- vii) Playing field
- viii) Planning applications
- ix) Road Surfacing
- x) Finance report

MEETING CLOSED 7.25 pm

Date of the next parish council meeting Wednesday 12 September 2018 at 7.15 pm

Signed

Chairman

Date