

**ROXBY CUM RISBY PARISH COUNCIL**

**MINUTES OF PARISH COUNCIL MEETING HELD ON  
12 JULY 2017 AT 7.15 PM IN THE METHODIST SCHOOLROOM**

**PRESENT**

Parish Councillors: T Jackson (Chairman), C Hodge (Vice-Chair), C Webster, R Lockwood, M Prior

Ward Councillors: H Mumby-Croft

Also in attendance: Parish Clerk: J Curtis

**46/17 APOLOGIES**

P Farmery, S Smaza, I Glover

**47/17 DECLARATION OF INTEREST**

No interests declared.

**48/17 TO RESOLVE MINUTES OF THE LAST MEETING**

The minutes of the last meeting held on 10 May 2017 were accepted as a true record and signed by the Chairman.

**Proposed: C Hodge**

**Seconded: R Lockwood**

**49/17 MATTERS ARISING NOT COVERED BY AGENDA**

Cllr IG had said at the last meeting he would report the missing Roxby sign from the fingerpost at the end of North Street on the B1207 to try and hurry up getting it fixed. HMC would ask him if he had made any progress.

**50/17 WINTER SERVICE REVIEW DAY**

The Winter Service Review Day had been rescheduled to 26 July at Normanby Hall. HMC would be attending and would report back at the September Parish Council meeting.

**51/17 EMERGENCY PLANNING**

Councillors recognised the need to develop a community emergency plan and discussed what the emergency plan should cover. In an email received from the Humber Emergency Planning Service in January, it stated that Vicky Etherington was available to help town/parish councils develop their community emergency plans. The clerk would invite her to the September Parish Council meeting.

**52/17 PARKING ON GRASS VERGES**

Councillor IG had stated at the last meeting that Roxby had been added to the list of participants in the parking scheme for this financial year.

**53/17 DOGFOULING**

CH said there was someone regularly walking their dog on South Street and not cleaning up the waste. HMC asked if they knew what time of day it was happening and if so to let her or IG know. They would then contact the dog warden. HMC said they really keen to catch someone and make an example of them, as a deterrent to others. HMC said she would ask if there was an old dog bin we could have. However, there was still the problem of getting it emptied.

### **54/17 VILLAGE IMAGE**

- i) The North Lincolnshire leg of the Tour of Britain 2017 was taking place on 5 September starting at Normanby Hall and finishing at Central Park, Scunthorpe. The event was to be televised on Eurosport and ITV4. Cyclists would be passing Roxby corner on the A1077. Along the route there would be bunting and bicycles painted green. TJ suggested putting a green bicycle on top of the bus shelter at the corner. He had been speaking to someone from North Lincs Council at Winterton Show, who had offered an old bicycle to paint. After discussion and agreement TJ said he would register our interest on the N Lincs website.
- ii) TJ spoke about the clerk's suggestion to produce a village newsletter. He suggested publishing it on an annual basis before the annual parish meeting in April. Councillors came up with several suggestions for content, for example publicising the date of the annual parish meeting to encourage better attendance, website details and any matters affecting residents. The clerk had offered to produce the newsletter.  
Action: To be discussed further at the September meeting

### **55/17 LANDFILL SITE**

The parish councillors' visit to the landfill site on 6 July had been a huge success and very informative. The environment agency had suggested making it an annual event. The NLC contract was scheduled to continue to the end of the year. There had only been one report of smells since the last meeting in May. The site would be in operation for another 10 years and when it was landscaped councillors agreed it would make a beautiful park.

### **56/17 PLAYING FIELD**

The surfaces under the play equipment needed cleaning to remove moss. Several complaints had been received about leaves on the path.

### **57/17 PLANNING APPLICATIONS**

- (i) None
- (ii) Planning permission 26 South Street: The Chairman read out an email from NL Planning, which basically said it would be difficult to prove if the work had commenced after planning permission had expired. TJ had written back to enquire if the planning officer and building regulations had visited the site before work began. However, CH reported that a wall, which was apparently part of the extension had already been built and building regulations had been out to inspect the wall. Therefore, it was concluded that work had commenced before planning had lapsed.

### **58/17 CORRESPONDENCE**

- i) Battle's over – A Nation's Tribute. On 11 November 2018 at 7pm a chain of 1000 beacons would be lit throughout the United Kingdom, Isle of Man, Channel Islands and UK overseas territories to commemorate the end of WW1. Many organisations had already signed up to the event and the NALC had written to ask if Roxby PC would like to take part. It was agreed that any involvement would be in conjunction with Winterton Town Council. CW would report back from the next Centenary Celebrations meeting to be held 25 July. To be discussed at the next meeting.
- ii) The clerk read out an email from North Lincs Council regarding work to commence on improving the road from Winterton Road to Appleby. Phase 1 to commence 7 July 2017 and finish 3 November 2017. Normal working hours 07.30 to 17.00 Monday to Friday. During working hours access would be available to adjacent properties only. Councillors discussed how the road closure would affect Roxby residents in terms of traffic diversions. HMC would make enquiries for further information.

## 59/17 REPORTS

### i) Clerk

The clerk reported that the annual return for 2016-2017 had been sent to the external auditors. The unaudited annual return had also been posted on the Parish Council website to make it available for inspection by residents.

### ii) Parish Councillors

- MP asked about the fingerpost again. HMC said she would chase.
- CW had been to NLC offices in Church Square and to speak to someone about the path from Roxby corner up to Alps college on the A1077, which was treacherous and needed attending to urgently as it was almost impossible to walk on it. He said temporary traffic lights would need to be erected for safety in order to carry out the work. However, he was hopeful it would be done.
- CW reported a problem with flooding at Crinklebeck at the bottom of North Street at the right turn for Broughton. TJ asked the clerk to write to NLC again.
- TJ had recently met Amanda Barratt, a police officer who asked why no-one from Roxby attended the NATS team. He said he hadn't known anything about it. She had sent him the dates and the next meeting was in October in Broughton. HMC said it would be beneficial to attend because Mark Thornborough, the Ward Officer attended and the Safer Neighbourhood Team, who could help with anti-social behaviour issues such as dog fouling. MP said he would be happy to attend. To be discussed at September meeting.

### i) Ward Councillors

None

## 60/17 FINANCE REPORT

- i) The finance report was tabled and accepted.

|   |                  |
|---|------------------|
| <b>Community Account:</b> Balance as at 30 June 2017                          | £5891.15         |
| <b>Business Money Manager (Village Hall Fund):</b> Balance as at 30 June 2017 | <u>£13006.05</u> |
| Total balances as at 30 June 2017   | £18897.20        |

## PAYMENTS

The following cheques were presented at this month's meeting for payment.

| <b>Cheque No.</b> |                        | <b>£</b> |                                    |
|-------------------|------------------------|----------|------------------------------------|
| 101173            | Barton Mowing          | 252.00   | Invoice 1175 May 3 grass cuts      |
| 101174            | VANL                   | 15.00    | Payroll Q1 01/04/17 – 30/06/17     |
| 101175            | Mrs J Curtis           | 227.28   | Salary May and June 2017           |
| 101175            | Mrs J Curtis           | 27.80    | Expenses – telephone and stamps    |
| 101176            | HMRC                   | 23.80    | Employee tax May 2017              |
| 101177            | HMRC                   | 24.60    | Employee tax June 2017             |
| 101178            | Barton Mowing          | 168.00   | Invoice 1231 June grass cutting    |
| 101179            | Roxby Methodist Church | 84.00    | Room hire for 7 meetings 2017-2018 |

**Proposed: M Prior**

**Seconded: C Hodge**

**61/17 ITEMS FOR INCLUSION ON NEXT AGENDA**

- i) Emergency Planning
- ii) Winter Service Review
- iii) Battle's over – A Nation's Tribute
- iv) NATS meeting
- v) Parking on grass verges
- vi) Dog fouling
- vii) Village image – newsletter
- viii) Landfill site
- ix) Playing field
- x) Planning applications
- xi) Finance report
- xii) Aon Insurance

**62/17 DATE CHANGE FOR NOVEMBER MEETING**

The Chairman informed Councillors that the clerk had asked him prior to the July meeting if the November meeting date could be changed from 8 November to 15 November. He had discussed it with the Vice Chairman and they had approved the request. Councillors made note of the new date in their diaries.

**MEETING CLOSED 8.10 pm**

Date of next Parish Council meeting Wednesday 13 September 2017 at 7.15 pm.