

ROXBY CUM RISBY PARISH COUNCIL

**MINUTES OF MEETING HELD ON 9 MARCH 2016
AT 7.15 PM IN THE METHODIST SCHOOLROOM**

PRESENT

Cllrs: I Glover, H Mumby-Croft, T Jackson (Chair), C Hodge (Vice-Chair), C Webster, S Smaza
R Lockwood, P Farmery
J Curtis (Clerk)

15/16 DECLARATION OF INTEREST

No interest declared.

16/16 APOLOGIES

None

17/16 TO RESOLVE MINUTES OF THE LAST MEETING

The minutes of the last meeting held on 13 January 2016 were accepted as a true record.

Proposed: C Hodge

Seconded: P Farmery

18/16 MATTERS ARISING NOT COVERED BY AGENDA

None

19/16 TRANSPARENCY CODE

In line with the Transparency Code we now have to put our financial reports on the website. We believe that most will be covered by the annual return and the minutes.

20/16 REGISTERING OF INTEREST TO PURCHASE THE METHODIST CHURCH BUILDING

The letter and application form to register the Chapel as an asset of Community Value had been sent to NLC. The NLC had acknowledged our interest and Cllr IG confirmed it was on the register so the Parish Council should be receiving confirmation shortly.
BLB had said there were no plans for closure.

21/16 PARKING ON GRASS VERGES

The resident who had been parking on the grass verge outside his house was now mostly parking on the road. It was decided to take the item off the agenda.

22/16 DOGFOULING

This was still an ongoing problem. If anyone was seen not cleaning up after their dog, they could be reported. It was suggested putting slips through letterboxes asking residents to report any incidences. PF would prepare the leaflets to send to JC for printing.

23/16 CASUAL VACANCIES

CH and PF would approach another resident who they think might be interested in becoming a councillor.

24/16 VILLAGE IMAGE

- i) There was £258 left out of the £2000 grant received from North Lincs Council. After discussion it was decided to try again for a community grant.
Action: JC to contact Simon Seal at NLC, Brigg to request the forms for a community grant
- ii) Planters – TJ would go ahead and get a planter for the entrance to the village but said he needed to give it some thought as to what type of planter to purchase.
- iii) PF would ask the WI for suggestions for village image.

25/16 LANDFILL SITE

No problems to report.

Cllrs IG and HMC reported that the Planning Application for green waste composting had still not been received. The next landfill site meeting was planned for 13 April 2016. TJ would attend.

26/16 PLAYING FIELDS

• ROXBY PLAY AREA

- i) The duck had still not been fitted. CW said he would chase.
- ii) There had been some vandalism in the playing field. Parts had been taken from the climbing frame. CW said he would photograph it in order to find out what was missing.
- iii) Barton Mowing had not sent their quote for hedge cutting for 2016.

Action: JC will chase

27/16 PLANNING APPLICATIONS

- i) Planning Applications

Application No	Application	Decision
PA2015/1135	21 South Street, Roxby - to erect detached 4-bedroom dwelling on land adjacent to 21 South Street, Roxby	Approved with conditions
PA2015/1462	Application to undertake a crown lift on a horse chestnut tree identified as T9 and subject to Tree Preservation (Roxby) Order 1975 - The Old School 15 North Street, Roxby	Had been approved with conditions. Can only cut up to head room 5 metres not 8 metres and an officer of NLC must be present.

- i) PA2015/1135 – TJ and a resident attended the planning meeting to appeal against planning approval because of potential parking issues. Cllr IG would liaise with the Highways department to see if someone could visit the village to monitor the current parking problems. Cllr IG suggested that double yellow lines could be put along one side of the road.
- ii) PA2015/1462 – Mr Willard had breached the conditions of his planning permission as he had gone ahead and had the trees pruned without an officer of NLC being present. The matter had now been sent to Planning Enforcement.

28/16 CORRESPONDENCE

- i) Mobile Polling Station, Dragonby
The clerk had received a letter from NLC requesting the mobile polling station to be sited in High Street, Dragonby on both 5 May and 23 June 2016. JC had advised Anthia Taylor to get in touch with Tim Allen to make sure the site would be clear on both those dates.
- ii) VANL payroll services
The prices for their payroll services were increasing from 1 April 2016. The new charge would be £5 per person for processing a member with no auto enrolment. The councillors agreed to accept the new charges.
- iii) Lincoln and Lindsey Blind Society – had written requesting a grant of £150 for 5 boom boxes.
Their request was rejected. It was the policy of the PC not to donate to any causes.

- iv) CPRE Best Kept Village Competition 2016
Discussion took place whether Roxby should enter as it was free to enter. The village had entered in the past. It was decided to give it some thought and discuss at the next meeting. Closing date for entries was 3 June 2016.
- v) Zurich insurance quote
The clerk would ask Zurich to provide a quote
- vi) Planned road closure 8016 Ridge Lane, Roxby
TJ pointed out this was not applicable to Roxby, North Lincs as it was for Roxby, North Yorkshire
- vii) North Lincolnshire Workers Memorial Day
Cllr Tony Gosling had written inviting representatives of Roxby-cum-Risby Parish Council to attend this years' service on 28 April 2016.
Cllr Glover said he would be attending

29/16 REPORTS

- i) **Clerk**
JC had set up an electronic accounting system on Excel which she was using in conjunction with the manual cashbook system.
- ii) **Parish Councillors**
CH and TJ reported that they had attended the Liaison meeting and reported NLC were introducing a new bookable bus service.
- iii) **North Lincolnshire Parish Councillors**
 - a) Cllr HMC explained how the new bus service would operate. It could be booked on the telephone or online as much as 7 days in advance and a minimum of 1 hour before needed on the day. The service would operate between 7am and 7pm weekdays and 8am to 6pm on Saturdays. Charges were standard fares or free with a bus pass. Buses would operate within an 8 to 10-mile radius of their market town hubs. The four main areas were Brigg; Caistor and Ridge Ward; Isle of Axholme and Ferry Ward; Burton upon Stather and Winterton.
CH had seen leaflets for the service in Brigg
 - b) Nothing to report on devolution.

30/16 FINANCE REPORT

- i) The following cheques were signed for payment at this month's meeting. Finance report attached.

Cheque No.		£	
101108	Mrs J Curtis	155.34	salary for Jan and Feb 2016
101108	Mrs J Curtis	20.00	expenses and disbursements
101109	HMRC	38.40	employee tax Jan Feb 2016
101110	D Farmery	33.62	expenses for renovating bench
101111	Mrs L Webster	140.00	cleaning bus shelter
101112	Mrs Barley	131.00	play area supervisor
101113	Mr S Hind	148.00	clock winder

Proposed: C Hodge Seconded: C Webster

- ii) Asset Register - to be deferred to next meeting
- iii) Budget setting – the revamped precept form would be put on the website.

Note: TJ informed the councillors that the annual general meeting was set for Wednesday, 20 April 2016 at 7.15pm in the Methodist Church Hall

He would put notices on the noticeboards inviting electors to attend and email the clerk with any items for the agenda.

He informed councillors that he as the chairman and the clerk must attend to meet electors but they, as councillors, did not have to attend if they did not want to.

The May meeting is the annual general meeting of the parish council when the new chairman is elected.

31/16 ITEMS FOR INCLUSION ON NEXT AGENDA

- i) Appointment of Chair
- ii) Dog fouling
- iii) Transparency Code
- iv) Village Image
- v) Landfill site
- vi) Playing Field
- vii) CPRE Best Kept Village Competition 2016
- viii) Planning Applications

MEETING CLOSED 8.16pm

Date of next meeting Wednesday 11 May 2016 at 7.15 pm.